

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA

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Draft Minutes of the Events Committee Meeting held on Thursday 16th July 2026 in the Wharfe Room at the Village Hall, Boston Spa at 7.00pm.

Present: Cllr A Watts, G Bowen, D Taylor, A Brown, S Courts.

Apologies: Cllr M Heum

In Attendance: Deborah Marshall (Clerk)

Guests: None

024/26	To accept apologies for absence and approve reasons for absence	
	Apologies had been received from Cllr Heum.	
	Resolved: That the apologies and reasons for absence be accepted.	
025/26	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
	None.	
026/26	Public Open Forum	
	There were no members of the public in attendance.	
027/26	To confirm the Minutes of the Events Committee meeting held on 2nd July 2026	
	Resolved: That the minutes from the 2 nd July 2026 Events Committee meeting be approved as a true and accurate record.	
028/26	Summer Event	
	i	To consider the 12th July Party in the Park, feedback and any learnings
		Positive feedback had been received, and the good weather brought many visitors to the park. The children's performances had been well-praised and it was agreed that more activities of this type would be welcome in 2027.
		The following learnings were noted:
		• It should be made clearer to the classic cars owners as to when they can arrive and depart the field as many cars arrived outside of the agreed window, causing potential safety issues • Pizza box disposal was problematic as the boxes do not fit in the bins. Any future sale should be on paper plates, or the vendor should provide their own waste receptacle for pizzas located next to the bins • All vendors need to be informed of the plastic free pledge with a signed agreement completed to confirm their packaging is compostable • The food vendor's pitch fee should be increased to £40+VAT for 2027 • The inflatables pitch fee should be increased to £100+VAT for 2027 • A blackboard or similar should be purchased to mount at the front of the park to inform visitors of the day's activities • Tempo FM should be advised not to play any music during the performance of the bands or theatrical activities. A meeting with Tempo FM should be held prior to any future event to discuss the plan for the day • The bollards to the overflow car park need to be adapted as they do not fold flat • The mini golf was damaged and a putter was stolen. It was agreed that robust giant board

		games would be a better future option • Teenagers brought bikes on to the park. This should be prohibited at future events because of the risk of accidents with pedestrians • The Wimbledon Men's final did not finish until 8pm. This made the event very long. A proposed later start of 2pm was agreed for 2027. • Local organisations and schools should be sent an invitation and application form to attend the event April 2027, with a set deadline of 1st June to confirm their attendance as the committee received too many last-minute requests.
		Resolved: That the above learnings be agreed.
	ii	To receive an update on costs incurred
		The following costs were incurred: First Aid: £375.00, Toilet Hire: £390.00, Skip Hire: £208.00, Outdoor Games: £590.00, Brass Brigade: £200.00, Lofthouse Brass Band: £200.00, High Vis Jackets: £19.99.
		Resolved: That the total costs of £1,982.99 be noted.
	iii	To receive an update on donations and pitch fees generated from the event
		The following monies have been pledged or received: Pitch fees: £80.00, Yorkshire Dales Ice Cream: £400.00, collection buckets £235.59, classic car gathering: £450.00, other donations: £50.00
		Resolved: That the total donations of £1,215.59 be noted and transferred to the Stables Lane Park Reserve Fund.
029/26		To consider any correspondence received
		Feedback on the High Street festival activities had been requested. It was felt that the scarecrow trail had not been well advertised and it was disappointing that there had been no open gardens this year.
		Resolved: That the above feedback be passed to the festival organiser.
030/26		To confirm a date for the next meeting
		Resolved: That the next meeting of the Events Committee will take place on Thursday 3 rd September at 7pm.
Closure		The Chairman declared the meeting closed at 20:29