

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA

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Draft Minutes of the Events Committee Meeting held on Monday 27th April 2026 in the Café Area at the Village Hall, Boston Spa at 7.00pm.

Present: Cllr A Watts, M Heum, D Taylor and S Courts.

Apologies: Cllr G Bowen.

In Attendance: Deborah Marshall (Clerk)

Guests: One member of the Friends of St Mary's School.

070/25	To accept apologies for absence and approve reasons for absence
	Apologies had been received from Cllr Bowen.
	Resolved: That the apology and reason for absence be accepted.
071/25	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
	None.
072/25	Public Open Forum
	There were no members of the public in attendance.
073/25	To confirm the Minutes of the Events Committee meeting held on 1st April 2026
	Resolved: That the Minutes of the Events Committee meeting held on 1 st April 2026 be approved as a true and accurate record.
074/25	Summer Event
	i To receive an update on the St Mary's Fun Run
	A member of FOSM attended to provide an update. The run will be 2.5K around the village ending at Stables Lane with a warmup session provided by Kara Gibbons. Volunteers are still being sought to help with organisation and marshalling. An exact route is still to be determined. It was recommended the group contact Wetherby Running Club to obtain guidance on legal and safety planning.
	ii To receive an update on community organisation involvement
	There is no current update from the Wetherby Lions as the contact is on holiday. Volunteers are needed for the marshalling of the Classic Cars and litter picking. Cllr Taylor said he would contact the Rotary, FOSL litter pickers and the Boston Spa Rubbish Team to see if any volunteers are available.
	iii To receive an update on food vendors
	The Cheese Toastie and Mexican Food vans have confirmed their attendance. Yorkshire Dales Ice Cream will be asked if they can also provide hot drinks.
	iv To receive an update on booked activities and facilities
	Cllr Taylor said he would discuss outdoor music with Jeff Newton and will also contact the Brass Brigade and Tadcaster Grammar to see if they can play on the day. Tom Baker from Ossett Brewery will also be contacted to see if Lofthouse Brass Band is available. It was agreed Tempo FM will be contacted to see if they can attend for the end of the Fun Run and the start of the event. Cllr Heum said she would contact Clifford Moor Pet Hotel to see if they can provide a sponsored dog water station. Cllr Heum also agreed to design an event poster.
	The Clerk confirmed that the portable toilets and First Aid providers have been booked. The five hole crazy golf and 3 giant outdoor games have confirmed, and the deposit has been paid. Total

	Sports will attend with the inflatables.
075/25	To consider any correspondence received None.
076/25	To confirm a date for the next meeting Resolved: That the next meeting will take place on Wednesday 3 rd June 2026 at 7pm in the café area.
Closure	The Chairman declared the meeting closed at 20:06.

Signed _____ Date _____

ACTIONS

074/25ii	Contact FOSL litter pickers and Boston Spa Rubbish Group to request volunteers	Cllr Taylor
074/25iv	Contact Jeff Newton, the Brass Brigade, Tadcaster Grammar and Tempo FM regarding possible music and compering on the day	Cllr Taylor
074/25iv	Contact Clifford Moor Pet Hotel	Cllr Heum
074/25iv	Design draft event poster	Cllr Heum