

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA

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Draft Minutes of the Events Committee Meeting held on Wednesday 1st April 2026 in the Café Area at the Village Hall, Boston Spa at 7.00pm.

Present: Cllr A Watts, M Heum, G Bowen.

Apologies: Cllrs D Taylor and S Courts.

In Attendance: Deborah Marshall (Clerk)

Guests: Tom Baker (Ossett Brewery) and two members of Friends of St Mary's.

DRAFT MINUTES

063/25	To accept apologies for absence and approve reasons for absence
	Apologies had been received from Cllrs Taylor and Courts.
	Resolved: That the apologies and reason for absence be accepted.
064/25	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
	None.
065/25	Public Open Forum
	There were no members of the public in attendance.
066/25	To confirm the Minutes of the Events Committee meeting held on 9th March 2026
	Resolved: That the Minutes of the Events Committee meeting held on 9 th March 2026 be approved as a true and accurate record.
067/25	Summer Event
	i To receive an update from Ossett Brewery
	Tom Baker was in attendance. The bar and big screen have been confirmed from midday onwards on the 12 th . A new location on the field is being considered for the bar so that it is more easily accessible. Tom has chased up the list of food vendors.
	ii To consider a request from The Friends of St Mary's to hold a fun run
	Two members of the Friends of St Mary's Committee were in attendance. A fun run has been proposed for Sunday 12 th July, departing at Stables Lane at 10.30am and returning at midday. More details are to be provided at the next meeting.
	Resolved: That the request to hold a fun run starting and finishing at Stables Lane Park be approved.
	iii To receive an update on community organisation invitations
	Cllr Bowen confirmed she had written to all schools. Boston Spa Academy are already involved with the festival, as are the uniformed organisations. Replies from other schools are being awaited. Cllr Bowen said she would also contact Tadcaster Grammar School.
	iv To receive an update on proposed activities and food vendors
	Cllr Heum confirmed that the Wetherby Lions will take part and host flat cap throwing and a cuddly lion tombola. Unfortunately, they are unable to provide bacon sandwiches or hot food.
	v To consider a quote for toilet hire
	G&S Toilet Hire confirmed they would hold the cost of £390+VAT from last year for two toilets a toilet with disabled access.
	Resolved: That the cost of £390+VAT from G&S Toilet Hire be accepted.

	vi	To consider a quote for 5-hole mini golf and outdoor games hire
		Yorkshire Games Hire confirmed the cost of the 5-hole mini golf and 3 giant games would be £550 plus a delivery and collection fee of £40. The total being £590.
		Resolved: That the cost of £590 for mini golf and outdoor games be approved.
	vii	To consider a quote for the provision of First Aid
		S&B Medical provided a quote of £375 for two staff on site 12:00 to 20:00 on the 12 th July.
		Resolved: That the quote of £375 from S&B Medical be approved.
068/25		To consider any correspondence received
		A request had been received from a small petting zoo who would like to attend the event with a chargeable attraction. The owners had been asked if they would pay a pitch fee or donation of profits but had declined. To hire the attraction would be £320. It was agreed that the cost was too high and that to allow a chargeable attraction with no pitch fee would be unfair on the other activity providers.
		Resolved: That the request to bring a petting zoo be declined.
069/25		To confirm a date for the next meeting
		Resolved: That the next meeting of the Events Committee will take place on Monday 27 th April at 7pm in the Café Area.
Closure		With no further business the Chairman declared the meeting closed at 20:20