

## BOSTON SPA PARISH COUNCIL

### Draft Minutes of the Events Committee Meeting held on Thursday 20 February 2025 in the Jubilee Room at the Village Hall, Boston Spa at 7.00pm

**Present:** Cllr E Alderson, M Heum, A Watts, S Courts, D Taylor, G Bowen.

**Apologies:** None.

**In Attendance:** D Marshall (Clerk to the Council)

**Guests:** None.

There were no members of the public in attendance.

## DRAFT MINUTES

<b>014/24</b>	<b>To accept apologies for absence and approve reasons for absence</b>	
	None.	
<b>015/24</b>	<b>To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting</b>	
	None.	
<b>016/24</b>	<b>To elect new members to the Events Committee</b>	
	Cllr Heum proposed Cllr Bowen, seconded by Cllr Watts.	
	<b>Resolved: That Cllr Bowen be elected to the Events Committee.</b>	
<b>017/24</b>	<b>Summer Event</b>	
	<b>i</b>	<b>To receive an update from the Bowling Club and Classic Car Gathering</b>
		The Clerk advised that the Bowling Club open day would be on Sunday 13 <sup>th</sup> July and that the Classic Car Gathering could also be moved to the Sunday.
	<b>ii</b>	<b>To receive an update from the Scouts &amp; Primary Schools</b>
		Cllr Courts said he had not received any official correspondence from the Scouts, but it was believed that they might provide bacon sandwiches in the morning but not a BBQ during the day. It was suggested that the Tadcaster and Wetherby Explorer Scouts be contacted. Cllr Taylor said he would ask WiSE. It was also proposed that the primary school PTAs be contacted. Cllr Heum said she would also put an article in the next e-newsletter.
	<b>iii</b>	<b>To receive an update from SALT</b>
		SALT has confirmed it will provide a big screen on the Sunday and tables and chairs for the mobile bar. Weather conditions were discussed, and it was agreed that the event required a marquee or large gazebo in case of bad weather. The Clerk agreed to ask SALT if this was something they could provide. It was also proposed that the Scouts be asked if they could provide their tent for a £150-£200 donation.
	<b>iv</b>	<b>To receive an update on insurance and first aid cover (Clerk)</b>
		The Clerk said she had spoken to Clear Councils, the PC's insurer. The event requires one steward per 100 attendees, but a professional First Aid provider is not a requirement if there are First Aid qualified volunteers on site. It was proposed that the Scouts be asked if they could provide a First Aider for a small donation.
	<b>v</b>	<b>To receive an update on Children's DJ/Disco (Cllrs Watts and Alderson)</b>
		Cllr E Alderson contacted three disco providers, one of which is booked and one yet to respond. One quote had been received at £260.00 for a two-hour slot between midday and 2pm. Cllr Taylor said he was aware that the Village Hall also had a disco provider for children's parties and that he would obtain the contact details.

	<b>vi</b>	<b>To receive an update on other planned activities (All)</b>
		<ul style="list-style-type: none"> <li>• Quotes are still being awaited for the hire of giant board games.</li> <li>• Total Sports had enquired as to whether they could provide the inflatable assault course. It was agreed that they would need to provide further information on their session times and charges</li> </ul>
<b>018/24</b>		<b>Christmas Event</b>
	<b>i</b>	<b>To receive an update from High Street retailers (Cllr Alderson)</b>
		Cllr E Alderson said she had contacted the shopkeepers. The majority are very much in support of a Christmas event on 4 <sup>th</sup> December and the closure of the car park. Resident feedback indicated that a Christmas tree would be welcomed in the village centre with a 'switch on' at the 4 <sup>th</sup> December event. It was proposed that a local business be asked whether they would supply and mount a tree. A location at the limestone henge outside the library was proposed if a frame could be manufactured to fit around it and hold the tree. The Clerk said she would investigate this.
	<b>ii</b>	<b>To receive an update from SALT</b>
		The Clerk had spoken to SALT, who would very much welcome such an event and would be happy to fund a brass band.
	<b>iii</b>	<b>To receive an update from the Village Hall</b>
		The Village Hall confirmed they have no Christmas event planned at present.
	<b>iv</b>	<b>To receive an update from Traditional Leisure</b>
		Traditional Leisure confirmed they would be happy to provide Christmas activity stalls such as Hook a Duck and the Elf Game.
	<b>v</b>	<b>To consider ideas for a Christmas treasure hunt/activity</b>
		Cllr Heum circulated the details of an elf hunt and can provide knitting/crochet patterns for the elves to be made by residents. The idea was approved by the Committee, and it was agreed that the Deepdale Knit and Natter Group and the Box Tree Court Knitting Group be contacted and that this also be promoted in the e-newsletter.
	<b>vi</b>	<b>To consider other activities/vendors for the event (All)</b>
		<ul style="list-style-type: none"> <li>• The Clerk said she would contact vendors of chestnuts and jacket potatoes</li> <li>• Cllr Bowen said she would contact Father Christmas. It was proposed that there be a postbox for the receipt of children's Christmas lists which could be written in the library if it agreed to a late-night opening.</li> <li>• Cllr Bowen said she would contact the primary schools for carol singing</li> <li>• The Clerk said she would contact the reindeer provider to obtain a quote</li> </ul>
<b>019/24</b>		<b>VE Day – to consider a request for Parish Council sponsorship of a VE Day Brass Band</b>
		Correspondence had been received from Jazz in the Spa who are organising a VE Event at the Village Hall on the afternoon of Sunday 11th May. The PC had been asked if they would contribute towards the funding of the Wetherby Silver Band and offer any stewarding support. It was proposed that the PC provide £225.00 towards the band and that this be formally considered at the March PC meeting. Cllrs Bowen, Heum and Courts volunteered to assist on the day.
		<b>Resolved: That a contribution of £225 be proposed for the Silver Band and Cllr Bowen, Heum and Courts to assist on the day.</b>
<b>020/24</b>		<b>To agree a date for the next meeting of the Events Committee</b>
		<b>Resolved: That the next meeting of the Events Committee be on Thursday 3<sup>rd</sup> April at 7pm at the Village Hall.</b>
<b>Close</b>		<b>With no further business the Chairman declared the meeting closed at 20:39</b>

Signed \_\_\_\_\_ Date \_\_\_\_\_

#### ACTIONS

	<b>January 2025</b>	
011/24	Speak to scouts regarding provision of bacon sandwiches and all-day BBQ	Cllr Courts

011/24	Contact PTA's regarding cake stalls, tombola etc	Cllr Courts
011/24	Obtain quote for provision of outdoor games	Clerk
	<b>February</b>	
017/24ii	Contact Wetherby and Tadcaster Explorer Scouts regarding BBQ	Cllr Courts
017/24ii	Contact WiSE regarding BBQ	Cllr Taylor
017/24ii	Ask for BBQ providers in e-newsletter	Cllr Heum
017/24iii	Contact SALT regarding marquee	Clerk
017/24iii	Contact Scouts regarding tent and First Aider	Cllr Courts
017/24v	Provide details of Village Hall DJ/Disco	Cllr Taylor
018/24i	Contact business regarding Christmas tree	Cllr Watts
018/24i	Investigate frame for Christmas tree	Clerk
018/24v	Request elf knitters from community groups and in e-newsletter	Cllr Heum
018/24vi	Contact reindeer provider and chestnut and jacket potato vendor	D Marshall
018/24vi	Contact Father Christmas and primary schools	Cllr Bowen