

## BOSTON SPA PARISH COUNCIL

### Minutes of the Ordinary Parish Council Meeting held on Tuesday 19th April 2022 at the Village Hall, Boston Spa at 7.00 pm

**Present:** Cllrs K Blake, S Courts, G Bowen, S King, K Alderson, M Heum

**Apologies:** E Molyneux

**In Attendance:** D Marshall (Clerk to Boston Spa Parish Council)

**Guests:** Ward Councillor Linda Richards

No members of the public were in attendance. The Chairman welcomed Ward Councillor Linda Richards and invited her to address the meeting. Cllr Richards reported that the Village Centre Plan is on track for work to commence in July-August and that the resulting amendments from the Public Consultation and the meeting with businesses have been incorporated. A final revision of the plan is being awaited from LCC Highways pending its approval by the head of department. The TROs for Bridge Close, Bridge Road and Westwood Way will be included in the plan, and it is hoped the road markings can be implemented during the school summer holidays. Boston Spa Academy has requested the widening of the pavement and a pedestrian crossing outside the school. Cllr Richards reported that LCC Highways are not keen to provide funding. Clifford Parish Council have offered some of the funding as the school falls inside the Clifford boundary. The Ward Councillors are also able to provide some funding and it was asked whether Boston Spa PC could make a contribution. Cllr Blake asked if Cllr Richards could provide an idea of costs before the next Parish Council meeting. The Ward Councillors are continuing to receive complaints about vehicles parking at the entrance to Royal Terrace. Cllr Richards said she had spoken to the residents directly and that the police and traffic wardens have been asked to patrol the area more frequently. The changes made as a result of the village centre plan should also help to mitigate parking. Discussions have been held between Ward Councillors and LCC Highways regarding the issue of speeding at Moor End near the junction at Leys Lane and whether an additional SID should be installed or whether the existing SID should be moved. A traffic audit will be undertaken by Highways before a decision can be made. It had been noted that the bin collections had been missed recently at Church Fields. Cllr Richards explained that this was because it is a fairly new housing estate and was not included on the LCC rounds plan. Boston Spa is not the only area affected and new estates are frequently missed. It was advised that all refuse rounds will be reviewed by LCC waste to ensure this does not continue to be an ongoing problem.

<b>068/22</b>	<b>To accept apologies for absence and approve reasons for absence</b>
	Apologies had been received from Cllrs Molyneux.
	<b>Resolved: That the apology was received and consented to</b>
<b>069/22</b>	<b>To receive declarations of disclosable pecuniary and other interests</b>
	None.
<b>070/22</b>	<b>To confirm the Minutes of the meeting held on 21st March 2022 and review the action list</b>
	183/21 Obtain a Wildflower Meadow report from Brooks Ecology- completed 229/21 Chase for an update from LCC regarding the installation of a shelter- ongoing 234/21 Obtain quote for skate ramp repairs – completed 032/22i Liaise with FOSL regarding the position and feasibility of a sensory garden- deferred 032/22v Obtain a quote for the replacement of the dogs of on a lead signs at Stables Lane- completed 056/22i Report back on the feasibility of mounting a defibrillator on the Tennis Court floodlight at Stables Lane.- ongoing
	<b>Resolved: That the minutes be accepted as a true record and the action list updated.</b>
<b>071/22</b>	<b>To review the figures for year ending 31<sup>st</sup> March 2022</b>
	A written report had been circulated. The Clerk reported an underspend of £10, 863 against the 2021/22 budget with a resulting amount of £8,175 that would be put into the general reserve.
	<b>Resolved: That the figures be accepted as a true record</b>
<b>072/22</b>	<b>Planning issues</b>

	<b>i)</b>	<b>To review the planning applications and agree responses</b>
		22/01840/FU 21 West End – no comment 21/04284/FU 225 High Street – no comment 22/01505/FU 126 High Street – comment
	<b>ii)</b>	<b>Other planning issues</b>
		<ul style="list-style-type: none"> <li>The Chairman of Walton PC, David Aspland had reported that a planning application had been submitted for a biomass boiler with chimney on the industrial site between Walton and Wetherby. It was advised that this would only be for the burning of recovered wood to power the building and would not be for the incineration of waste.</li> <li>Borlocco House has suffered a serious fire over the Easter bank holiday weekend. It is not known whether this will affect the current planning application.</li> </ul>
		<b>Resolved: No planning application responses are to be submitted this month.</b>
<b>073/22</b>		<b>To receive any crime reports or updates from the PACT meeting</b>
		Cllr Blake attended the April PACT meeting. The Police are aware of the recurring vandalism at Stables Lane Park. Vicky Johnson from the Leeds ASB Team attended the meeting and Cllr Alderson will meet with the Crime Prevention Officer next week. It was reported that crime in general has remained fairly low across the Wetherby Ward.
<b>074/22</b>		<b>To approve the annual subscription to the Yorkshire Local Councils Association (£848.00)</b>
		There had been a £10 per year increase on last year's subscription.
		<b>Resolved: That the subscription to the YLCA be renewed for a further year</b>
<b>075/22</b>		<b>To approve the agenda for the Annual Parish Meeting on Wednesday 4th May (attached)</b>
		A draft agenda had been previously circulated. It was confirmed that the communications agency supporting the BEET project were no longer able to attend. PS James Allen had agreed to attend to provide a report on crime. Ward Cllr Linda Richards said she would attend for a Ward Councillor Q & A session.
		<b>Resolved: That the agenda be agreed</b>
<b>076/21</b>		<b>To consider plans for the Boston Spa Weekend Festival 2021</b>
	<b>i)</b>	<b>To consider any plans for party in the park</b>
		Cllr Alderson reported that SALT is keen to provide the Big Screen at Stables Lane on both Saturday and Sunday to air both the Men's and Women's final and that a family film is also proposed to be shown on Saturday evening. SALT will provide a bar serving beer and wine. St Mary's and Primrose Lane School PTAs would like to organise a gin and prosecco tent. A temporary event notice will be submitted to LCC so that they are aware. Portable toilets will be required for the weekend. Quotes will be obtained for approval at the next PC meeting.
	<b>ii)</b>	<b>Other issues</b>
		None.
<b>077/22</b>		<b>To receive an update on riverside issues</b>
		The fallen tree near Deepdale Lodge has now been removed. A second tree, which was damaged on land of unknown ownership at Jackdaw Crag has been cut down by Leeds City Council.
<b>078/22</b>		<b>To receive an update on any matters relating to Church Fields</b>
		<ul style="list-style-type: none"> <li>The first cut of the grass has been carried out by Farm &amp; Land and the damaged drain cover has now been replaced. Cllr Blake will meet with Farm &amp; Land this week to discuss the tidying up of hedges and the application of herbicide.</li> <li>The Wildflower Meadow report has now arrived from Brooks Ecology. Brooks Ecology will meet with Cllr Blake later in the spring.</li> </ul>
<b>079/22</b>		<b>To receive an update on highways, parking and streetscene matters</b>
	<b>i)</b>	<b>To receive an update on the installation of a shelter</b>
		The Clerk said she had received a response from LCC and that Craig Forrester would come back to her next week regarding a licence.
	<b>ii)</b>	<b>Other issues</b>
		None.

<b>080/22</b>	<b>To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group</b>	
	<b>i)</b>	<b>To consider any feedback from FOSL regarding a sensory garden</b>
		Cllr Alderson reported that FOSL had not held a meeting recently. It was suggested that those wanting the sensory garden should provide a proposal to the Parish Council.
	<b>ii)</b>	<b>To consider a quote of £253 for the cost of playground age signs, gym equipment safety signs and replacement 'dogs on a lead' signs.</b>
		A quote for 10 new safety signs had been received. Cllr Alderson will meet with David Spenceley to discuss the location of the signs.
		<b>Resolved: That the quote of £253 be accepted.</b>
	<b>iii)</b>	<b>To consider a quote of £560.00 for the mounting and installation of 10 signs including materials</b>
		A quote had been received for the provision of wooden posts, metal and shoes and postcrete to ensure the signs are fixed securely and vandal resistant.
		<b>Resolved: That the quote of £560 be accepted.</b>
	<b>iv)</b>	<b>To consider the location for a defibrillator</b>
		Cllr Blake said he had inspected the lighting column and that with the right, clamp it could be affixed to the column. Cllr Heum said she would ask the representative from Yorkshire Ambulance Service to visit the site. Cllr Blake suggested that a floodlight be installed on the tower pointing towards the play equipment. It was agreed that quotes would be sought.
	<b>v)</b>	<b>Other issues</b>
		<ul style="list-style-type: none"> <li>• Cllr Bowen said that a young person had been badly cut on broken glass when walking through the waste land at the former St Vincent's school. There is now a lot of discarded rubbish and broken glass on the site. It was asked whether the landowners could be requested to erect a sign to prevent trespassing. It was agreed that a letter would be sent.</li> <li>• Cllr Alderson thanked Cllr Richards for arranging to have the graffiti removed at Stables Lane.</li> <li>• Cllr Alderson confirmed that the new gate has now been mounted at Stables Lane.</li> </ul>
<b>081/22</b>	<b>To receive an update on any matters relating to Deepdale Skate Park (Cllr Blake)</b>	
	<b>i)</b>	<b>To consider an additional costs of £882 for repairs to the Deepdale Skate ramp</b>
		The manufacturers had visited the site. A new skatelite panel is required to cover the area which has been torn away.
		<b>Resolved: That the quote of £882 be accepted.</b>
<b>082/22</b>	<b>To receive any updates on the Village Centre Plan</b>	
		Cllr Bowen confirmed that the latest plan has been shared with the Green Group and the Neighbourhood Planning group. Highways have proposed that a coloured tarmac would be a more suitable surface than block paving as it is not robust enough to sustain the amount of traffic.
<b>083/21</b>	<b>To receive reports from members who have attended other committees and meetings</b>	
		<ul style="list-style-type: none"> <li>• Cllr Heum attended Village Hall CIO meeting. ITV will be filming in the Village Hall this week. The hall is very busy at the moment and is receiving a lot of bookings.</li> <li>• Cllr Bowen attended the Leeds Festival Meeting. Cllr Richards was asked whether Festival Republic might consider offering the PC a limited number of tickets which could be donated or used as prizes in community fundraising events.</li> </ul>
<b>084/21</b>	<b>Chairman's Business</b>	
		<ul style="list-style-type: none"> <li>• McCarthy Stone have asked whether the PC will attend a Zoom meeting to discuss their proposal for the land at the former St Vincent's School. The Clerk is awaiting suitable dates.</li> <li>• The PC expressed its condolences and recognition of the work of David Watts who had passed away recently. Jeff Newton has taken over the organisation of the scarecrow trail.</li> </ul>
<b>085/21</b>	<b>Clerk's verbal report</b>	
		<ul style="list-style-type: none"> <li>• The Clerk had been informed that Boston Spa would be included in the May edition of Yorkshire Life.</li> </ul>

<b>086/22</b>	<b>Exchange of Information – to raise any emerging issues</b>		
	None.		
<b>087/22</b>	<b>To note correspondence received – items of interest (to follow)</b>		
	None.		
<b>088/22</b>	<b>To approve responses/action to items of correspondence</b>		
	None.		
<b>089/22</b>	<b>To receive late items of correspondence</b>		
	None.		
<b>090/22</b>	<b>To approve payments and receipts in accordance with the budget</b>		
	D Marshall	Salary & Expenses	£955.62
	Zurich	Insurance Renewal	£1620.87
	Parish Magazine Printing	Annual Newsletter Print	£341.50
	Vision ICT	Website and email hosting	£491.10
	YLCA	Annual Subscription	£848.00
	Boston Spa Green Group	Donation	£500.00
	Boston Spa Village Hall CIO	Annual Donation	£3,500.00
	Bardsey Tree Services	Deepdale tree removal	£540.00
	Wharfe Valley Garden Maintenance	Millennium Gardens/ High Street car park maintenance	£114.00
	The Job Man	Stables Lane Gate Installation	£530.00
	<b>Receipts</b>		
	Leeds City Council	2022-23 Precept	£54,991.00
	Leeds City Council	LCTS Grant	£1,475.00
	Nationwide Building Society	Savings Interest	£55.00
	Various	Stables Lane Fitness Class Hire	£660.00
	Plusnet	Village Hall Internet refund	£13.18
	<b>Resolved: All payments approved for payment</b>		
<b>091/22</b>	<b>To receive items for the Annual Parish Council meeting on Monday 16th May 2022</b>		
	The Clerk reminded the Cllrs that the May meeting is the annual meeting where both a Chairman and Vice Chairman will be elected. Committee members and responsibilities will be allocated. Councillors were asked to consider the roles they would like to take on in the new municipal year.		
<b>Next Meeting</b>	<b>The next Parish Council meeting will be held on Monday 16<sup>th</sup> May 2022.</b>		
<b>Closure</b>	<b>There being no further business the Chairman declared the meeting closed at 20:35 hours</b>		

Chairman Signature \_\_\_\_\_ Date \_\_\_\_\_

## ACTIONS

	<b>19<sup>th</sup> April 2022</b>	
075/22	Prepare presentations for Annual Parish Meeting	Cllrs Alderson and Bowen
076/22	Obtain quotes for portaloos	Cllr Alderson
080/22ii	Meet David Spenceley to determine location of playground and gym safety signs	Cllr Alderson
080/22 iv	Contact Yorkshire Ambulance service to visit lighting column at Stables Lane to investigate feasibility of defib installation	Cllr Heum
080/22iv	Obtain quote for purchase and installation of floodlight.	Cllr Blake

## OUTSTANDING ACTIONS FROM LEEDS CITY COUNCIL

<b>19/08/20</b>	Receive expected date for adoption of Church Fields by Leeds City Council	
	To receive an update on the approval of resident-only parking on Bridge Close and Church Mews.	
<b>17/11/21</b>	To investigate proposed improvements of the Millennium Gardens public toilets.	
<b>20/01/22</b>	Investigate disappearance of rubbish bins at St Mary's Church at entrance to Stables Lane Park	
<b>21/02/22</b>	To request the use of the mobile SID for Clarendon Road	
<b>21/02/22</b>	To request more 20mph signs for Clarendon Road	
<b>21/02/22</b>	To request that disabled spaces be marked out at the Church Fields Car Park	
<b>21/02/22</b>	To request better signage to the Church Fields car park	