

## BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA  
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13 January 2026

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 19 January 2026 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

## AGENDA

181/25	To accept apologies for absence and approve reasons for absence	
182/25	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
183/25	To consider candidates for co-option to fill the vacancy for Councillor	
184/25	To receive an update from the Ward Councillors	
185/25	To receive any crime reports or updates from the PACT meeting	
186/25	Minutes	
	i)	To confirm the minutes of the ordinary meeting held on 15 <sup>th</sup> December 2025 and review the action list
187/25	Financial matters	
	i)	To review the monthly figures and bank reconciliation
	ii)	To review the 2025-26 budget v spend to date
	iii)	To note the 2026-27 tax base and LCTS Grant
	iv)	To agree the 2026-2027 annual revenue budget and set the Parish precept
188/25	Planning issues	
	i)	To review planning applications and agree responses
	ii)	To consider liaison with the developers concerning 23/02872/FU- Land East of Church Street
189/25	Transport & Highways	
	i)	To receive an update on the Westwood Way and High Street Traffic Regulation Order (Cllr Stables)
	ii)	To consider accessibility for the visually impaired outside Costcutter
	iii)	To consider the creation of a footpath entrance from Clifford Road to Stables Lane Park
	iv)	To consider the LCC licence fee for the Lane Lodge bus shelter
190/25	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group	
	i)	To receive an update on the car park surface and drain
	ii)	To receive an update on the 2026-27 Green Flag award (Cllr Taylor)

	iii)	To consider the annual safety inspection report	
	iv)	To consider a land hire request from a funfair	
	v)	To consider the annual sports club contributions	
	vi)	To consider annual hire charges for 2026-27 fitness and sports class licences	
191/25	To consider any issues regarding public open spaces		
	i)	To consider quotes for the 3-year hedge cutting contract	
	ii)	To consider a proposal from the Green Group for the planting of trees on land near to Wickham Avenue	
192/25	To consider any riverside issues		
	i)	To receive an update on fly tipping signage (Cllr Stables)	
193/25	Allotments		
	i)	To consider the latest inspection report and agree any letters of action/improvement	
	ii)	To receive an update on the waiting list	
194/25	To receive any updates from the Neighbourhood Planning Advisory Committee (NPAC)		
195/25	To receive any updates from the Emergency and Resilience planning group		
196/25	To consider a report on Boston Spa Library (Cllr Bowen)		
197/25	To receive reports from members who have attended other committees and meetings		
198/25	Exchange of Information – to raise any emerging issues		
199/25	To note correspondence received and approve any responses/ action to items of correspondence		
200/25	To approve payments and receipts in accordance with the budget and note any receipts		
	The Play Inspection Company	Annual inspection	£366.00
	Wharfe Valley Garden Maint	Millennium and Memorial Gardens Maintenance Nov & Dec	£276.00
	WiSE	Christmas tree collection	£10.00
	ICO	Annual data protection fee	£52.00
	Keith Blake	Christmas tree expenses	£28.28
	HMRC	PAYE Q3 2025-26	£1,072.79
	Future Drainage	Stables Lane drain inspection	£180.00
	Class Office Equipment	Resilience Leaflet top-up	£32.42
	Receipts		
	Natwest	Savings Interest	£224.67
201/25	To receive items for the Ordinary Parish Council meeting on Monday 16 <sup>th</sup> February 2026		