

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA
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9 December 2025

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 15 December 2025 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

AGENDA

161/25	To accept apologies for absence and approve reasons for absence	
162/25	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
163/25	To receive an update from the Ward Councillors	
164/25	To receive any crime reports or updates from the PACT meeting	
165/25	Minutes	
	i)	To confirm the minutes of the ordinary meeting held on 17th November 2025 and review the action list
166/25	Financial matters	
	i)	To review the monthly figures and bank reconciliation
	ii)	To review the 2025-26 budget v spend to date
	iii)	To consider the Internal Auditor's letter of engagement
	iv)	To consider a 2026-27 funding request from WiSE
	v)	To receive any further updates to the 2026-27 draft budget
	vi)	To consider advertising costs for the 2026 Annual Newsletter
167/25	Planning issues	
	i)	To review planning applications and agree responses 25/06651/FU 186 High Street 25/06630/FU Chapel Cottage, Lime Tree Avenue
	ii)	To receive an update on 23/02872/FU- Land East of Church Street
168/25	Community Events	
	i)	To receive any feedback on the Christmas event 2025
	ii)	To consider the 2026 circus booking
169/25	Transport & Highways	
	i)	To receive an update on the Westwood Way and High Street Traffic Regulation Order (Cllr Stables)
	ii)	To consider accessibility for the visually impaired outside Costcutter

170/25	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group	
	i)	To consider the cost for a new defib cabinet
	ii)	To receive an update on the car park surface and drain (Cllr Blake)
	iii)	To consider the 2027-27 grass cutting contract
	iv)	To receive an update on the 2026-27 Green Flag award (Cllr Taylor)
	v)	To receive an update from the December FOSL meeting (Cllr Taylor)
171/25	To consider any issues regarding public open spaces	
	i)	To consider the 2026-27 grass cutting quote for landscaped areas
	ii)	To consider the 2026-29 maintenance quote for Millennium and Memorial Gardens
172/25	To consider any riverside issues	
	i)	To receive an update on fly tipping signage (Cllr Stables)
173/25	Allotments	
	i)	To consider the latest inspection report (Cllrs Bowen and Taylor)
	ii)	To receive an update on the annual invoice payments
174/25	To receive any updates from the Neighbourhood Planning Advisory Committee (NPAC)	
175/25	Emergency and Resilience planning group	
	i)	To receive an update on the activities of the Emergency and Resilience Planning Group
176/25	To receive reports from members who have attended other committees and meetings	
177/25	Exchange of Information – to raise any emerging issues	
178/25	To note correspondence received and approve any responses/ action to items of correspondence	
179/25	To approve payments and receipts in accordance with the budget and note any receipts	
	Wharfe Valley Garden Maintenance	Millennium and Memorial Gardens Maintenance Oct £92.00
	D Kemp	Bus Shelter Clean £15.00
	G Bowen	Christmas tree decorations £51.74
	D Marshall	Christmas event sundries £24.98
	Receipts	
	Redwood Bank	Annual Savings Interest £4,004.32
	Allotment Holder	Allotment rent £18.33
	NatWest Bank	Savings Interest £216.77
180/25	To receive items for the Ordinary Parish Council meeting on Monday 19th January 2026	