

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA
Tel: 07864 649565 Email: clerk@bostonspapc.org.uk www.bostonspapc.org.uk

11 November 2025

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 17 November 2025 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

AGENDA

139/25	To accept apologies for absence and approve reasons for absence	
140/25	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
141/25	To receive an update on road safety	
142/25	To receive an update from the Ward Councillors	
143/25	To receive any crime reports or updates from the PACT meeting	
144/25	Minutes	
	i)	To confirm the minutes of the ordinary meeting held on 20 th October 2025 and review the action list
145/25	Financial matters	
	i)	To review the monthly figures and bank reconciliation
	ii)	To review the 2025-26 budget v spend to date
	iii)	To receive any updates to the 2026-27 draft budget
	iv)	To consider the 2026-27 donation to Boston Spa Green Group
	v)	To consider quotes for the 2025-26 internal audit
146/25	Planning issues	
	i)	To review planning applications and agree responses 25/06244/FU 21 The Copse 25/06352/FU 16 Westwood Way 25/06427/FU 70 Grove Road
147/25	Community Events	
	i)	To receive any feedback on Remembrance Sunday 2025
	ii)	To receive an update on the Christmas event
148/25	Transport & Highways	
	i)	To consider an updated quote for the supply of a bus shelter opposite St Mary's Church
	ii)	To receive an update on the Westwood Way and High Street Traffic Regulation Order (Cllr Stables)
	iii)	To consider accessibility for the visually impaired outside Costcutter

	iv)	To receive an update on Village Centre outstanding issues (Cllr Blake)	
149/25	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group		
	i)	To consider quotes for a gazebo roof repairs (Cllr Taylor)	
	ii)	To receive an update on the car park surface and drain (Cllr Blake)	
150/25	To consider any issues regarding public open spaces		
	i)	To consider a 2026-29 hedge cutting specification	
	ii)	To consider the Boston Taps signage at the High Street car park	
	iii)	To consider the purchase and installation of a Peace Flame	
151/25	To consider any riverside issues		
	i)	To receive an update on fly tipping signage (Cllr Stables)	
152/25	Allotments		
	i)	To consider the latest inspection report (Cllrs Bowen and Taylor)	
	ii)	To receive an update on vacant plots	
	iii)	To receive an update on the annual invoice payments	
153/25	To receive any updates from the Neighbourhood Planning Advisory Committee (NPAC)		
154/25	Emergency and Resilience planning group		
	i)	To receive an update on the activities of the Emergency and Resilience Planning Group	
155/25	To consider dates for the 2026 meetings		
156/25	To receive reports from members who have attended other committees and meetings		
157/25	Exchange of Information – to raise any emerging issues		
158/25	To note correspondence received and approve any responses/ action to items of correspondence		
159/25	To approve payments and receipts in accordance with the budget		
	Leeds Lights	2025 Christmas light display	£9,649.20
	Mone Bros	Stables Lane car park boulders	£234.00
	Sutcliffe Play Ltd	Spare rope – Stables Lane play equipment	£132.11
	The Job Man	Memorial display tray	£220.00
	Class Office Ltd	Christmas event poster print	£41.23
	The Pi Hut	LEDs – library Christmas craft activity	£41.00
	Amazon	Batteries- library Christmas craft activity	£33.98
	Business Stream	Stables Lane Water	£209.18
	Keith Blake	Christmas tree stand and batteries	£180.63
	Gail Bowen	Christmas baubles	£69.65
	Deborah Marshall	Remembrance Day trumpeter taxi fares	£49.93
	Deborah Marshall	Clerk Salary & WFH Allowance	£1,460.73
	Receipts		
	Various	Allotment rents	£138.30
	HMRC	VAT Refund	£4,586.95
	Warnock	Jackdaw Crag bench	£1,222.93
	Avalon	Filming Donation	£100.00
160/25	To receive items for the Ordinary Parish Council meeting on Monday 15 th December 2025		