

## BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA  
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14 October 2025

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 20 October 2025 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

## AGENDA

118/25	To accept apologies for absence and approve reasons for absence	
119/25	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
120/25	To receive an update from the Ward Councillors	
121/25	To receive any crime reports or updates from the PACT meeting	
122/25	Minutes	
	i)	To confirm the minutes of the ordinary meeting held on 15 <sup>th</sup> September 2025 and review the action list
123/25	Financial matters	
	i)	To review the monthly figures and bank reconciliation
	ii)	To review the 2025-26 budget v spend to date
	iii)	To consider the 2026-27 draft budget
124/25	Administration & Governance	
	i)	To review the Parish Councillors' registers of interest
125/25	Planning issues	
	i)	To review planning applications and agree responses
		25/05200/FU St Edwards Catholic Primary School
		25/05196/FU Riverdale Gardens
		25/04946/FU Rockholm, Spa Lane
		25/05554/FU 11 Riverside Walk
		25/05589/FU 196 High Street
		25/05536/FU 8 West End
		25/05757/FU Brownberrie School, 27 Church Street
126/25	Community Events	
	i)	To receive an update on arrangements for Remembrance Sunday 2025

	ii)	To receive an update on the Christmas tree	
	iii)	To receive an update on the Christmas event (Cllr E Alderson)	
127/25	Transport & Highways		
	i)	To consider a quote for the supply, install and 5-year maintenance of a timber bus shelter opposite St Mary’s Church	
	ii)	To receive an update on the Westwood Way Traffic Regulation Order (Cllr Stables)	
	iii)	To receive an update on the High Street vehicle passing places (Cllr Stables)	
	iv)	To receive an update on tree surrounds outside Costcutter	
128/25	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group		
	i)	To consider quotes for a gazebo roof covering	
	ii)	To consider the September playground equipment inspection report	
	iii)	To consider a quote for the annual play equipment inspections 2025-28	
	iv)	To consider quotes for car park boulders (Cllr K Alderson)	
129/25	To consider any issues regarding Church Fields or public open spaces		
	i)	To consider failed trees on Church Fields grassed areas	
	ii)	To receive an update on Blue Heritage Plaques	
130/25	To consider any riverside issues		
	i)	To receive an update on fly tipping signage (Cllr Stables)	
131/25	Allotments		
	i)	To consider the latest inspection report (Cllrs Bowen and Taylor)	
	ii)	To receive an update on vacant plots	
	iii)	To receive an update on the annual invoice payments	
132/25	To receive any updates from the Neighbourhood Planning Advisory Committee (NPAG)		
133/25	Emergency and Resilience planning group		
	i)	To receive an update on the activities of the Emergency and Resilience Planning Group	
134/25	To receive reports from members who have attended other committees and meetings		
135/25	Exchange of Information – to raise any emerging issues		
136/25	To note correspondence received and approve any responses/ action to items of correspondence		
137/25	To approve payments and receipts in accordance with the budget		
	The Conservation Volunteers	Riverside path surfacing - rear of The Moorlands	£5,144.38
	Glasdon UK Ltd	Jackdaw Crag Bench	£891.52
	Kompan	Stables Lane and Deepdale quarterly inspections	£174.00
	Sutcliffe Play Ltd	Spare rope- Stables Lane Play Equipment	£132.11
	D Kemp	Bus shelter clean	£15.00
	Class Office Equipment	Emergency & Resilience letter print	£440.17
	Wharfe Valley Garden Maint	Memorial and Millennium Gardens Maint Sept	£184.00
	Clear Choice Ltd	Stables Lane graffiti removal	£718.80
	Deborah Marshall	Clerk Salary & WFH Allowance	£1,460.73
138/25	To receive items for the Ordinary Parish Council meeting on Monday 17 <sup>th</sup> November 2025		