

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA

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15 September 2026

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 21 September 2026 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

090/26	To accept apologies for absence and approve reasons for absence	
091/26	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
092/26	To receive an update from the Ward Councillors	
093/26	To receive any crime reports or updates from the PACT meeting	
094/26	Minutes	
	i)	To confirm the minutes of the ordinary meeting held on 17 August 2026 and review the action list
095/26	Financial matters	
	i)	To review the monthly figures and bank reconciliation
	ii)	To review the 2026-27 budget v spend to date
	iii)	To consider a funding request from St Mary's Church
096/26	Administration and governance	
	i)	To consider the members' registers of interest and receive any updates.
097/26	Community Events	
	i)	To receive an update on the Christmas event (Cllr Watts)
	ii)	To consider any changes to the 2026 Christmas lights and related costs (Cllr Blake)
098/26	Planning issues	
	i)	To review planning applications and agree responses 26/03742/LI Riverside The Terrace 26/04630/LI 274 High Street 26/04956/FU 19 The Copse 26/04919/FU 12 Bolton Way
	ii)	To consider next steps for the S106 agreement for BNG on the planning application 23/0287/FU – Land East of Church Street (Cllrs Brown and Bowen)
099/26	Transport & Highways	
	i)	To receive an update on the Westwood Way and High Street Traffic Regulation Order (Cllr Stables)
	ii)	To receive an update on proposed planter changes outside Costcutter (Cllr Stables)

100/26	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group		
	i)	To receive an update on the car park surface	
	ii)	To consider the September play inspection report	
101/26	To consider any issues regarding public open spaces		
	i)	To consider a quote for hedge cutting	
	ii)	To consider a quote for the repair and refurb of the village information boards	
	iii)	To receive any updates on the open job vacancy for the Public Open Spaces Manager	
102/26	To consider any riverside issues		
	i)	To receive an update on the fallen tree at Jackdaw Crag	
103/26	Allotments		
	i)	To consider the latest inspection report	
	ii)	To receive an update on invoice payments	
	iii)	To consider matters relating to plots 3 and 5 at Westwood Way	
104/26	Emergency and Resilience planning group (Cllr Watts)		
	i)	To consider the revised and completed E&R Plan for publication on the PC website	
	ii)	To consider the E&R Manual and action cards	
	iii)	To consider the Memorandum of Understanding for the use of the Village Hall as an Emergency Resilience Centre (ERC).	
105/26	To consider correspondence from Boston Spa Academy (Cllr Bowen)		
106/26	To receive reports from members who have attended other committees and meetings		
107/26	Exchange of Information – to raise any emerging issues (matters on which no decision can be taken at this meeting)		
108/26	To note correspondence received and approve any responses/ action to items of correspondence		
109/26	To approve payments and receipts in accordance with the budget and note any receipts		
	Leeds City Council	Lane Lodge bus shelter licence	£291.40
	Wharfe Valley Garden Maintenance	Millennium and Memorial Gardens Maintenance August	£192.00
	GM Wilson	Wildflower meadow cutting	£552.00
	K Blake	Park expenses	£19.27
	D Marshall	2027-27 backpay	£56.40
	YLCA	Councillor training – A Brown	£75.20
	Receipts		
	NatWest	Savings Interest	£170.71
110/26	To receive items for the next ordinary Parish Council meeting on Monday 19 October 2026.		