

## BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA  
Tel: 07864 649565 Email: [clerk@bostonspapc.org.uk](mailto:clerk@bostonspapc.org.uk) [www.bostonspapc.org.uk](http://www.bostonspapc.org.uk)

2 September 2025

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 15 September 2025 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

## AGENDA

<b>098/25</b>	<b>To accept apologies for absence and approve reasons for absence</b>	
<b>099/25</b>	<b>To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting</b>	
<b>100/25</b>	<b>To receive an update from the Ward Councillors</b>	
<b>101/25</b>	<b>To receive any crime reports or updates from the PACT meeting</b>	
<b>102/25</b>	<b>Minutes</b>	
	i)	To confirm the minutes of the ordinary meeting held on 18 <sup>th</sup> August 2025 and review the action list
	ii)	To confirm the minutes of the Extra ordinary meeting held on 19 <sup>th</sup> August 2025
<b>103/25</b>	<b>Financial matters</b>	
	i)	To review the monthly figures and bank reconciliation
	ii)	To review the 2025-26 budget v spend to date
	iii)	To consider a Lloyd's debit card for sundry expenses
<b>104/25</b>	<b>Planning issues</b>	
	i)	To review planning applications and agree responses
<b>105/25</b>	<b>Community Events</b>	
	i)	To consider arrangements for Remembrance Sunday 2025
	ii)	To receive an update on the Christmas event (Cllr E Alderson)
<b>106/25</b>	<b>Transport &amp; Highways</b>	
	i)	To consider a response to the Mayor's West Yorkshire Mass Transit Plan
	ii)	To receive an update on the Westwood Way Traffic Regulation Order (Cllr Stables)
	iii)	To receive an update on the proposed bus shelter opposite St Mary's Church (Cllr Stables)
	iv)	To receive an update on tree surrounds outside Cost Cutter
<b>107/25</b>	<b>To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group</b>	
	i)	To consider quotes for a gazebo roof covering
	ii)	To consider quotes for car park boulders (Cllr K Alderson)

	iii)	To receive an update from the September FOSL meeting (Cllr Courts)
	iv)	To receive an update on pizza box litter
<b>108/25</b>		<b>To consider any issues regarding Church Fields or public open spaces</b>
	i)	To consider the purchase of a Peace Flame
<b>109/25</b>		<b>To consider any riverside issues</b>
	i)	To receive an update on fly tipping signage (Cllr Stables)
<b>110/25</b>		<b>Allotments</b>
	i)	To consider the latest inspection report (Cllrs Bowen and Taylor)
	ii)	To receive an update on the annual invoice payments
<b>111/25</b>		<b>To receive any updates from the Neighbourhood Planning Advisory Committee (NPAG)</b>
<b>112/25</b>		<b>Emergency and Resilience planning group</b>
	i)	To receive any feedback on the resident letter and questionnaire
	ii)	To consider the cost for the printing of the resident letter and questionnaire
<b>113/25</b>		<b>To receive reports from members who have attended other committees and meetings</b>
<b>114/25</b>		<b>Exchange of Information – to raise any emerging issues</b>
<b>115/25</b>		<b>To note correspondence received and approve any responses/ action to items of correspondence</b>
<b>116/25</b>		<b>To approve payments and receipts in accordance with the budget</b>
<b>117/25</b>		<b>To receive items for the Ordinary Parish Council meeting on Monday 20<sup>th</sup> October 2025</b>