

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA
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12 August 2025

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 18 August 2025 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

AGENDA

073/25	To accept apologies for absence and approve reasons for absence	
074/25	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
075/25	To receive an update from the Ward Councillors	
076/25	To receive any crime reports or updates from the PACT meeting	
077/25	To confirm the Minutes of the meeting held on 21 July 2025	
078/25	Financial matters	
	i)	To review the monthly figures and bank reconciliation
	ii)	To review the 2025-26 budget v spend to date
079/25	Governance and Administration	
	i)	To receive the external audit report for 2024-25 and note any recommendations
	ii)	To consider the adoption of an employee, councillor and volunteer training policy
080/25	Planning issues	
	i)	To review planning applications and agree responses
	ii)	To consider revised plans for 23/02872/FU – Land East of Church Street
081/25	Christmas lights and Community Events	
	i)	To consider a quote for £8,041+VAT from Leeds Lights for new Christmas lighting
	ii)	To receive an update on the Christmas event (Cllr E Alderson)
082/25	Highways and streetscene	
	i)	To consider the proposed additional TROs for Boston Spa
	ii)	To receive an update on the Westwood Way Traffic Regulation Order (Cllr Stables)
	iii)	To receive an update on the proposed bus shelter opposite St Mary's Church (Cllr Stables)
	iv)	To receive an update on the visibility of planters outside Cost Cutter
083/25	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group	

	i)	To consider quotes for a gazebo roof covering (Cllr Taylor)	
	ii)	To consider the junior football pitch hire fee for the 2025-26 season	
	ii)	To consider a request from the junior football clubs for a contribution of £1,430 towards a goal storage area	
084/25	To consider any issues regarding Church Fields or public open spaces		
085/25	To consider any riverside issues		
	i)	To consider a quote for autumn tree works	
086/25	Allotments		
	i)	To consider the latest inspection report (Cllrs Bowen and Taylor)	
087/25	To receive any updates from the Neighbourhood Planning Advisory Committee (NPAG)		
088/25	To receive an update from the Emergency and Resilience planning group		
089/25	To receive reports from members who have attended other committees and meetings		
090/25	Exchange of Information – to raise any emerging issues		
091/25	To note correspondence received and approve any responses/ action to items of correspondence		
092/25	To approve payments and receipts in accordance with the budget		
	D Marshall	Salary & WFH Allowance	TBC
	D Marshall	Defib Pads	£77.18
	Forget Me Not Hospice	Festival donation	£200.00
	David Mark	First aid services	TBC
	Wharfe Valley Garden Maintenance	Millennium and Memorial Garden Maintenance July	£230.00
	Business Stream	Stables Lane Water	£225.94
	Receipts		
	Total Sports	Festival Pitch Hire	£36.00
	Boston Spa Rotary	Festival Collection Buckets	£322.11
	HMRC	VAT Refund	£124.19
	NatWest	Savings Interest	TBC
093/25	To receive items for the Ordinary Parish Council meeting on Monday 15th September 2025		