

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA

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15 August 2023

An ordinary meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday, 21 August 2023 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

070/23	To accept apologies for absence and approve reasons for absence
071/23	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
072/23	To receive an update from the Ward Councillors
073/23	To confirm the Minutes of the meeting held on 17th July and review the action list
074/23	Financial matters
	i) To review the monthly figures and bank reconciliation
	ii) To consider a donation request from Yorkshire Air Ambulance
	iii) To receive the external audit report for 2022-23 and note any recommendations
	iv) To consider unspent MICE funds from the festival
075/23	Planning issues
	i) To review planning applications and agree responses 23/04357/FU Rockholm, Spa Lane 23/04618/FU Castlestead, Pine Tree Avenue 23/04774/LI 216 High Street
	ii) To consider application 23/02872/FU - Land East of Church Street
	iii) To consider application 23/03008/FU - Former School, 27 Church Street
	iv) To consider a response from Leeds Planning regarding changes to the Planning Portal
076/23	To receive any crime reports or updates from the PACT meeting
077/23	To consider a final quote for Christmas 2023 lighting
078/23	To consider a quote for funding options for Remembrance Lights at the Memorial
079/23	To consider arrangements for Remembrance Sunday 2023
080/23	To receive an update on highways, parking and streetscene matters
	i) To receive an update on a memorial bench for outside St Mary's Church
	ii) To receive information on High Street Car Park EV charger usage
	iii) To receive an update on the Village Centre Plan
	iv) To consider a request for village welcome banners

081/23	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group		
	i)	To consider quotes for the repair of play equipment matting	
	ii)	To consider a request from St Mary's Church to hold a pet service in 2024	
	iii)	To consider quotes for recyclable waste collection	
	iv)	To receive an update on funds received from Party in the Park	
082/23	To consider any issues regarding Church Fields or public open spaces		
	i)	To consider any feedback from Leeds Lamps on feasibility of lamp post connection for defib at West Lane green.	
	ii)	To consider a complaint regarding dogs off leads at Church Fields open space	
	iii)	To consider the grass cutting schedule at Fountains Avenue/Egglestone Square	
083/23	To consider any riverside issues		
	i)	To consider a request to allow metal detecting	
	ii)	To receive an update from the EA on proposed works to the fish pass	
	iii)	To consider options for a riverside tree survey	
084/23	Allotments		
	i)	To consider action to be taken on neglected plots	
	ii)	To consider an allotments checklist for future inspections	
085/23	To receive any updates from the Neighbourhood Planning Advisory Committee (NPAG)		
086/23	To consider any requests for Parish Councillor training		
087/23	To receive reports from members who have attended other committees and meetings		
088/23	Exchange of Information – to raise any emerging issues		
089/23	To note correspondence received and approve any responses/ action to items of correspondence		
090/23	To approve payments and receipts in accordance with the budget		
	D Marshall	Salary and Expenses	TBC
	Business Stream	Stables Lane Water	£70.55
	PKF Littlejohn	Internal Audit Fee	£378.00
	Wybone	Anti-vandal bin	£647.99
	Wharfe Valley Garden Maint	Millennium and Memorial Garden Maintenance July	£168.00
	The Job Man	Bench Refurbishments	£270.00
	Receipts		
	Leeds City Council	MICE Funding - Festival	£990.00
	Various	Festival Stall Pitch Hire	£180.00
	Keith Jackson	Classic Car Rally Donation	£425.00
	HMRC	VAT Refund	£860.59
	Yorkshire Dales Ice Cream	Festival Donation	£404.00
	Traditional Leisure	Festival pitch fee and donation	£202.00
091/23	To receive items for the Ordinary Parish Council meeting on Monday 18th September 2023		