

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA
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15 July 2025

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 21 July 2025 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

AGENDA

051/25	To accept apologies for absence and approve reasons for absence	
052/25	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
053/25	To receive an update from the Ward Councillors	
054/25	To receive an update on the Leeds Local Plan (Cllr Lamb)	
055/25	To receive any crime reports or updates from the PACT meeting	
056/25	To confirm the Minutes of the meeting held on 16 June 2025	
057/25	Financial matters	
	i)	To review the monthly figures and bank reconciliation
	ii)	To review the 2025-26 budget v spend to date
058/25	Governance and Administration	
	i)	To consider the adoption of an IT policy
059/25	Planning issues	
	i)	To review planning applications and agree responses 25/03229/FU Tenon House, Holgate Lane 25/03505/FU 4 Chestnut Avenue 25/03717/FU 27 Moor Side 25/03439/FU Riversmead, Lynton Avenue 25/01784/FU 14 Clarendon Road – revised plans
	ii)	To consider a response to the Leeds Local Plan Consultation
060/25	Community Events	
	i)	To receive feedback on the Party in the Park (Cllr E Alderson)
061/25	Highways and streetscene	
	i)	To consider the Planned Highway Maintenance Programme 2026/27 to 2030/31
	ii)	To receive an update on the Westwood Way Traffic Regulation Order

	iii)	To receive an update on bus shelters	
	iv)	To receive an update on bench installation at Primrose Lane	
	v)	To receive an update on the visibility of planters outside Cost Cutter	
062/25	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group		
	i)	To consider the quarterly play equipment inspection report	
	ii)	To consider quotes for a gazebo roof covering (Cllr Taylor)	
	iii)	To consider a quote for the installation of benches (Cllr Taylor)	
	iv)	To consider a quote for seesaw repairs	
063/25	To consider any issues regarding Church Fields or public open spaces		
064/25	To consider any riverside issues		
	i)	To consider a quote from TCV for riverside path repairs at the Moorlands	
	ii)	To consider works proposed by Boston Spa Green Group and associated costs	
065/25	Allotments		
	i)	To consider the latest inspection report (Cllrs Bowen and Taylor)	
066/25	To receive any updates from the Neighbourhood Planning Advisory Committee (NPAG)		
067/25	To receive an update from the Emergency and Resilience planning group		
068/25	To receive reports from members who have attended other committees and meetings		
069/25	Exchange of Information – to raise any emerging issues		
070/25	To note correspondence received and approve any responses/ action to items of correspondence		
071/25	To approve payments and receipts in accordance with the budget		
	D Marshall	Salary & WFH Allowance	£1,453.30
	D Marshall	Wetherby Skip Hire	£200.00
	G Baxter & Partners	Church Fields Grass Cutting H1	£6,600.00
	YLCA	Training – David Taylor	£27.40
	Woodscape	Stables Lane benches	£8,160.00
	Wharfe Valley Garden Maintenance	Millennium and memorial gardens maintenance May	£184.00
	Kompan	June playground inspections	£174.00
	SALT Taps Ltd	Refund – payment for BiB received in error	£308.88
	David Taylor	Allotment gate sign	£6.89
	D Kemp	Bus Shelter Clean	£15.00
	Class Office Equipment	Festival banner, posters and leaflets	£278.60
	David Mark	First Aid Services	TBC
	Receipts		
	Kirby’s Builders Merchants	Newsletter Advert	£94.80
	Clear Insurance	Premium overpricing refund	£104.22
072/25	To receive items for the Ordinary Parish Council meeting on Monday 18 th August 2025		