

**BOSTON SPA PARISH COUNCIL**

The Village Hall, 199 High Street, Boston Spa LS23 6AA  
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13th June 2023

An ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday, 19th June 2023 at 6.30pm. This is an earlier start time to allow a presentation from Illuminating Investments and McCarthy Stone on the proposed new developments on Church Street. Members of the public are entitled to be present and attendance by residents is welcomed.**

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

<b>027/23</b>	<b>To accept apologies for absence and approve reasons for absence</b>
<b>028/23</b>	<b>To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting</b>
<b>029/23</b>	<b>To receive an update from the Ward Councillors</b>
<b>030/23</b>	<b>To confirm the Minutes of the meeting held on 15<sup>th</sup> May 2023 and review the action list</b>
<b>031/23</b>	<b>Financial matters</b>
	<b>i) To review the monthly figures and bank reconciliation</b>
	<b>ii) To review the Parish Council reserves and reallocate funds where appropriate</b>
<b>032/23</b>	<b>To review and agree membership of the Parish Council's Committees and Working Parties and appoint Lead Members</b>
	Friends of Stables Lane Working Group (FOSL) - (3) Neighbourhood Planning Advisory Group - (2) Sports Club Liaison - (1) Allotments (2) Streetscene/ Parking / traffic lead member (1) Finance & Internal Control (2) Planning Lead Member - (1) Communications - (1) HR/ Employment Committee - (2) Public Open Spaces and trees (1)
<b>033/22</b>	<b>To appoint representatives to the following outside bodies:</b>
	Village Hall Management Committee (2) Charity of Richard Dawson (2) Boston Spa Festival Liaison (2) Deepdale Management Association (1) Leeds CC Annual Parish Forum Harewood & Wetherby Wards Town and Parish Council Forum Yorkshire Local Councils Association Boston Spa and Wetherby Green Group Liaison
<b>034/22</b>	<b>To approve the statutory documents</b>
	<b>i) Standing Orders</b>

	ii)	<b>Financial Regulations</b>
	iii)	<b>Asset Register</b>
	iv)	<b>Publications Scheme</b>
	v)	<b>Complaints Scheme</b>
	vi)	<b>Risk Assessments</b>
<b>035/23</b>	<b>Planning issues</b>	
	i)	<b>To review planning applications and agree responses</b> 23/02931/FU - 300 High Street 23/02968/FU - Four Gables Oaks Lane 23/03099/FU- 164 High Street 23/03345/FU - 70 Heath Drive 23/02978/FU - 8 Bolton Way
	ii)	<b>To consider application 23/02872/FU - Land East of Church Street</b>
	iii)	<b>To consider application 23/03008/FU - Former School, 27 Church Street</b>
	iv)	<b>To consider a response to the changes to the LCC Planning Portal</b>
	v)	<b>To consider feedback on the Government's Onshore Wind Farms Consultation</b>
<b>036/23</b>	<b>To receive any crime reports or updates from the PACT meeting</b>	
<b>037/23</b>	<b>Boston Spa Weekend Festival</b>	
	i)	<b>To consider a quote of £630 for onsite first aid provision</b>
	ii)	<b>To receive an update on the LCC grant funding</b>
<b>038/23</b>	<b>Christmas Lighting</b>	
	<b>To receive an update on the arrangements for Christmas 2023 lighting</b>	
<b>039/23</b>	<b>To receive an update on highways, parking and streetscene matters</b>	
	i)	<b>To consider a donated memorial bench for outside St Mary's Church</b>
	ii)	<b>To receive an update on the Village Centre Plan</b>
	iii)	<b>To receive an update on the installation of a bus shelter and consider any additional costs for replacement parts</b>
	iv)	<b>To consider feedback on the outdoor seating licence for SALT at Millennium Gardens</b>
<b>040/23</b>	<b>To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group</b>	
	i)	<b>To consider a quote of £1,500 to improve the car park entrance</b>
	ii)	<b>To consider the repositioning of the southerly wooden gazebo</b>
<b>041/23</b>	<b>To consider any issues regarding Church Fields or public open spaces</b>	
<b>042/23</b>	<b>To consider any riverside issues</b>	
	i)	<b>To receive an update from the EA on proposed works to the fish pass</b>
	ii)	<b>Tree issues</b>
<b>043/23</b>	<b>To receive any updates from the Neighbourhood Planning Advisory Committee (NPAG)</b>	
<b>044/23</b>	<b>To consider any requests for Parish Councillor training</b>	
<b>045/23</b>	<b>To receive reports from members who have attended other committees and meetings</b>	
<b>046/23</b>	<b>Exchange of Information – to raise any emerging issues</b>	
<b>047/23</b>	<b>To note correspondence received and approve any responses/ action to items of correspondence</b>	

<b>048/23</b>	<b>To approve payments and receipts in accordance with the budget</b>		
	D Marshall	Salary and Expenses	TBC
	Biffa Grants	10% Village Hall Grant Contribution	£7,483.46
	G&S Toilet Hire	Festival Toilet Hire	£468.00
	Wharfe Valley Garden Maintenance	Millennium Gardens April	£126.00
	YLCA	Planning Training Webinars	£50.00
	S & B Medical Services	First Aid Provision - Festival	£630.00
	The Job Man	Bench refurb x 5	£675.00
	Forge	Festival Waste Management	£400.00
	Keith Blake	Padlock Key Cutting	£12.00
	Allotment Holder	Allotment Refund	£16.25
	Danny O'Rourke	Bus Shelter Installation	TBC
	Bardsey Tree Services	Fallen branch removal	TBC
	<b>Receipts</b>		
	Oasis	Newsletter Advert	£60.00
	Cambridge & Counties BS	Savings Interest	£2,125.15
	G&R Training	Stables Lane Hire	£66.00
	BHIB	Insurance Refund	£59.11
<b>049/23</b>	<b>To receive items for the Ordinary Parish Council meeting on Monday 17th July 2023</b>		