

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA

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11 March 2025

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 17 March 2025 at 7.00pm**.

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

AGENDA

203/24	To accept apologies for absence and approve reasons for absence	
204/24	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
205/24	To receive an update from the Ward Councillors	
206/24	To confirm the Minutes of the meeting held on 17th February 2025 and review the action list	
207/24	To receive any crime reports or updates from the PACT meeting	
208/24	Financial matters	
	i)	To review the end of year figures and bank reconciliation
	ii)	To receive the 2025-26 end of year forecast
	iii)	To consider the Parish Council's internal controls checklist and financial risk assessment
	iv)	To consider a funding request from the Litter Picking Group for litter grabbers
209/24	i)	To consider a quote for the printing of the 2025 Annual Parish Newsletter
	ii)	To consider agenda items and speakers for the Annual Parish meeting on Wednesday 7 May
	iii)	To consider the updated asset register 2025
210/24	Planning issues	
	i)	To review planning applications and agree responses
		25/00999/FU 17 Church Street
		25/00699/FU 300 High Street
		25/00961/FU 11 Lime Tree Gardens
		25/00753/FU 70 Grove Road
211/24	Highways and streetscene	
	i)	To receive an update on the Westwood Way Traffic Regulation Order (Cllr Stables)
	ii)	To receive an update on bus shelters
212/24	Community Events	

	i)	To receive an update on the 2025 Christmas Lights (Cllr Blake)	
	ii)	To receive an update from the Community Events Committee (Cllr E Alderson)	
	iii)	To receive an update on the VE Day celebration on 11th May and consider a funding request of £225 for the Wetherby Silver Band.	
213/24	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane (FOSL) Working Group		
	i)	To receive an update on benches (Cllr Taylor)	
	ii)	To receive an update on the bin store (Cllr Alderson)	
	iii)	To receive any updates from the FOSL meeting on 4 th March	
	iv)	To consider a revised Terms of Reference for FOSL	
214/24	To consider any issues regarding Church Fields or public open spaces		
215/24	To consider any riverside issues		
	i)	To consider a request for a donated memorial bench at Jackdaw Crag	
216/24	Allotments		
	i)	To consider the latest inspection report (Cllrs Bowen and Taylor)	
217/24	To receive an update from the Neighbourhood Planning Advisory Committee (Cllr Bowen)		
218/24	To receive reports from members who have attended other committees and meetings		
219/24	Exchange of Information – to raise any emerging issues		
220/24	To note correspondence received and approve any responses/ action to items of correspondence		
221/24	To approve payments and receipts in accordance with the budget/		
	D Marshall	Salary and Expenses	£1,215.49
	GH Brooks	Bin Store Materials	£49.23
	Scotton Trees	Tree works – Stables Lane	£390.00
	D Kemp	Bus Shelter Clean	£15.00
	Shelley Signs	Stables Lane Park Sign	£2,022.00
	Receipts		
	NatWest	Savings Interest	TBC
	Boston Spa Tennis Club	Stables Lane Contribution	£218.95
	Various	Allotment rents	£43.74
222/24	To receive items for the Ordinary Parish Council meeting on Monday 28 th April 2025		
223/24	Parish Clerk annual pay review (NB the meeting will not be open to members of the public for this item)		