

## BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA  
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10 February 2026

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 16 February 2026 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

## AGENDA

<b>202/25</b>	<b>To accept apologies for absence and approve reasons for absence</b>	
<b>203/25</b>	<b>To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting</b>	
<b>204/25</b>	<b>To receive an update from the Ward Councillors</b>	
<b>205/25</b>	<b>To receive an update from representatives at Wealstun Prison</b>	
<b>206/25</b>	<b>To receive any crime reports or updates from the PACT meeting</b>	
<b>207/25</b>	<b>Minutes</b>	
	i)	<b>To confirm the minutes of the ordinary meeting held on 19<sup>th</sup> January 2026 and review the action list</b>
<b>208/25</b>	<b>Financial matters</b>	
	i)	To review the monthly figures and bank reconciliation
	ii)	To review the 2025-26 budget v spend to date
	iii)	To note the Section 137 expenditure limit for 2026-2027 financial year
	iv)	To consider a budget for a new mobile handset for the Clerk
<b>209/25</b>	<b>Administration and Governance</b>	
	To consider the adoption of the following new and revised policies:	
	i)	Data Protection Policy and General Privacy Notice
	ii)	Equality & Diversity Policy
	iii)	Records Management Policy
<b>210/25</b>	<b>Planning issues</b>	
	i)	To review planning applications and agree responses
		26/00561/FU 3 Bolton Way 26/00602/FU 59 West Avenue
	ii)	To receive an update on the proposed reforms to the NPFF and consider any actions (Cllr Brown)
<b>211/25</b>	<b>Transport &amp; Highways</b>	

	i)	To receive an update on the Westwood Way and High Street Traffic Regulation Order (Cllr Stables)	
	ii)	To receive an update on proposed planter changes outside Costcutter	
	iii)	To receive an update on the Lane Lodge bus shelter	
<b>212/25</b>		<b>To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group</b>	
	i)	To consider a quote for the installation of the new defib cabinet	
	ii)	To consider any updates on the car park surface	
	iii)	To consider any remedial work required from findings in the latest equipment inspection	
<b>213/25</b>		<b>To consider any issues regarding public open spaces</b>	
<b>214/25</b>		<b>To consider any riverside issues</b>	
	i)	To receive an update on fly tipping signage (Cllr Stables)	
<b>215/25</b>		<b>Allotments</b>	
	i)	To consider the latest inspection report	
<b>216/25</b>		<b>To receive any updates from the Neighbourhood Planning Advisory Committee (NPAC)</b>	
<b>217/25</b>		<b>To receive any updates from the Emergency and Resilience planning group</b>	
<b>218/25</b>		<b>To receive reports from members who have attended other committees and meetings</b>	
<b>219/25</b>		<b>Exchange of Information – to raise any emerging issues (matters on which no decision can be taken at this meeting)</b>	
<b>220/25</b>		<b>To note correspondence received and approve any responses/ action to items of correspondence</b>	
<b>221/25</b>		<b>To approve payments and receipts in accordance with the budget and note any receipts</b>	
	G Bowen	Postage stamps	£8.50
	Vision ICT	Email account fee	£10.00
	Water Plus	Allotments Water	£12.28
	Business Stream	Stables Lane Water	£336.82
	Boston Spa Roofing & Building	Gazebo roof surface replacement	£900.00
	London Hearts	Defib cabinet – Stables Lane	£525.60
	M Heum	Book token prize – elf trail	£20.00
	YLCA	Training Costs - NPFF	£18.20
		<b>Receipts</b>	
	Natwest	Savings Interest	£198.40
	Allotment Rent	Allotment tenant	£80.00
	HMRC	Q3 VAT Refund	£3,314.34
	Boston Spa Tennis Club	Stables Lane Contribution	£316.56
<b>222/25</b>		<b>To receive items for the Ordinary Parish Council meeting on Monday 16<sup>th</sup> March 2026</b>	