

## **Boston Spa Neighbourhood Planning Advisory Group (NPAG) Meeting**

Wednesday 23rd August at 6.30pm  
held in

Committee Room, Boston Spa Village Hall, 199 High Street, Boston Spa, LS23 6AA

**Present:** Cllr Gail Bowen (Chairman); Cllr Keith Blake, Keith Jackson; Richard Harrison (Boston Spa in Bloom); David Faraday; Cllr Penny Stables

**Apologies:** Deborah Marshall

**Guests:** None

**In attendance:** Tomas Johnson (LCC), Ian MacKay (LCC).

Minutes taken by Cllr Gail Bowen.

### **DRAFT MINUTES**

1.	<b>Apologies for absence</b>
	Apologies had been received from Deborah Marshall.
	<b>Resolved: That the apologies be accepted</b>
2.	<b>To confirm the minutes from the July meeting and note any actions delivered</b>
	The minutes had been circulated prior to the meeting.
	<b>Resolved: That the July minutes be approved.</b>
3.	<b>Review of Planning Activity led by T Johnson of LCC</b>
	The Omastadi report compiled over the last two meetings of the group and summarised by Tomas was discussed and felt to be very valuable.
4i	<b>Formal decision to review the NP</b>
	Options regarding the current Plan were discussed – total rewrite; do nothing or review. The third option was agreed. It was noted that not all elements of the current plan would need to be revised.
	<b>Resolved:</b> that the current Neighbourhood Plan be revised.
4ii	Ian MacKay recommended the creation of a delivery plan to go alongside the revised Neighbourhood Plan. The group discussed making site allocations on the basis of the plan being about managing development rather than trying to prevent it.
	<b>Resolved:</b> That NPAG examine current and future site allocations.
4iii	It was recognised that a ‘character assessment’ will be a vital component in the revised plan and will need looking at in some detail. For Boston Spa, there may be a number of different characters. Cllr Bowen referred to potential funding for revision of Neighbourhood Plans.

5.	<b>Draft headline vision for the NP</b>
	The headline vision for the new plan was discussed. Keith Jackson had done some work which he circulated prior to the meeting. It was agreed this would be looked at in the next meeting.
	<b>Resolved:</b> That the headline vision be considered at the next meeting.
6.	<b>Planning for public consultation event in October</b>
	The public consultation event was discussed. It was agreed that October was too early and that late November would be more realistic. Location and arrangements were discussed.
	<b>Resolved:</b> That the next meeting be dedicated to planning this event. The Clerk to be asked to check Village Hall availability.
7.	<b>To consider any correspondence received</b>
	<ul style="list-style-type: none"> <li>• Cllr Bowen brought an email from Jenny Fisher, LCC Principal Design Officer, to the attention of the group. It was agreed that NPAG would work with Jenny on looking at design codes for Boston Spa.</li> <li>• Future building developments we discussed in brief. It was agreed that these issues should be referred to the Parish Council for consideration at the present time. However, NPAG may have a role to play in the future. NPAG would like to consider changes of use and developments which have not currently been on 'the radar'.</li> <li>• The inclusion of a new member of the group was discussed. It was agreed that Cllr Bowen would send an invitation email.</li> </ul>
8.	<b>To confirm the date(s) of the next meetings</b>
	<b>Resolved:</b> That the next meeting be held on Wednesday 4th October at 6.30 in the Village Hall.

**With no further business the Chairman declared the meeting closed at 20:42.**