

Boston Spa Neighbourhood Planning Advisory Group (NPAG) Meeting

Monday 25th November 2024 at 6.30pm

Committee Room, Boston Spa Village Hall, 199 High Street, Boston Spa, LS23 6AA

Present: Cllr Gail Bowen (Chair); David Faraday; Keith Jackson, Deborah Marshall, Andy Colledge, Cllr Penny Stables, Cllr Anne Watts.

Apologies: Tomas Johnson (LCC), Cllr Keith Blake.

DRAFT MINUTES

1.	Apologies for absence
	Apologies had been received from Cllr Blake and Tomas Johnson.
	Resolved: That the apologies and reasons for absence be accepted.
2.	Public Open Forum
	There were no members of the public in attendance.
3.	To confirm the minutes from the 14 October 2024 meeting and note any actions delivered/outstanding
	Resolved: That the minutes from the 14 th October meeting be approved as a true and accurate record.
4.	To review the objectives agreed at the last meeting and to identify any gaps.
	Cllr Stables raised the issue of accessibility within the Village. It was proposed that accessibility should be a key consideration of all five objectives: Energy, Buildings, Transport, Green Spaces & Biodiversity and Business & Community.
	Resolved: That accessibility be considered in all of the above objectives.
5.	To agree a common approach to starting work on each of the five themes
	A process template had been requested from LCC, but no information had been provided. It was suggested that each themed group could work differently because of the research and community engagement involved. It was proposed that each group look at a number possible scenarios of what may occur in the village over the next 5-10 years and develop case studies for how these could be managed. Each individual group will be responsible for organising its own meetings and each group leader will use the NPAG meetings to provide an update on progress and request any assistance or information if required. Each group will require additional members from the community, and it was agreed that the PC would advertise the groups in the e-newsletter and on the website to encourage volunteers to come forward. It was proposed that each group make a start by reviewing the existing Neighbourhood Plan and appendices pertinent to its theme and report back at the January meeting.
	Resolved: That the above approach be approved.
6.	To audit/review materials/resources, including accessibility/format from the existing Neighbourhood Plan in order to make use of them for the review.

	The Clerk referred the members of the group to the Neighbourhood Plan and appendices on the Parish Council website. Other sources of information, such as the Leeds Observatory were recommended. The Clerk agreed to upload information of interest to the Google Drive. It was agreed that any gaps in information be reviewed at the January meeting.
	Resolved: That the above proposal be accepted.
7.	To review any correspondence received
	None.
8.	To consider any urgent items or items for the next meeting
	None.
9.	To confirm the date of the next meeting (provisionally 27th January 2025)
	Resolved: That the next meeting of NPAG be held on Monday 27 th January 2025 at 6.30pm in the Committee Room.

With no further business the Chairman declared the meeting closed at 19:47