

**Boston Spa Neighbourhood Planning Advisory Group (NPAG)
Meeting**

Thursday 29th February 2024 at 6.30pm
Committee Room, Boston Spa Village Hall, 199 High Street, Boston Spa, LS23 6AA

Present: Cllr Gail Bowen (Chairman); Cllr Keith Blake, Keith Jackson; Andy Colledge, Cllr Penny Stables, Tomas Johnson (LCC),

Apologies: David Faraday.

In attendance: Deborah Marshall (Clerk to the Parish Council).

MINUTES

1.	Apologies for absence
	Apologies had been received from David Faraday.
	Resolved: That the apologies from David Faraday be accepted.
2.	To confirm the minutes from the 29th January 2024 meeting and note any actions delivered
	Resolved: That the minutes from 29 th January 2024 be accepted as a true and accurate record.
3.	To receive any feedback from community groups and organisations
	Cllr Bowen circulated the notes from the meeting she had held with St Mary's, the Methodist and the King's Churches. Communication with residents was raised as a key issue. Cllr Stables said she could put articles in the St Mary's Magazine and would ask the schools about their newsletters. It was suggested that the Parish Council reviews its communications policy. Young people and facilities to serve their needs was also a major theme. Cllr Stables said there is now a youth club on Tuesdays at Deepdale Community Centre. Tomas Johnson said a new Play Sufficiency Officer has been recruited at LCC to look at areas for children and young people. Keith Jackson said he has yet to hear from any other estate agents. Andy College reported that a meeting had been organised at Lady Elizabeth Hastings but other topics had taken priority and that a further meeting will be organised. Cllr Stables said she had spoken to St Mary's Primary School and that they will run a competition with pictures to see what children would like in the village. St Edward's has also shown a keenness to get involved. Cllr Stables is still waiting to hear from Primrose Lane.
4.	To consider a shortlist of questions for inclusion in an online consultation
	It was proposed that the existing 5 questions used in the public consultation also be used in the online questionnaire with prompts to stimulate thought. Cllr Bowen said she would draft the prompts forward them to the Clerk so they could be put into a Google Form questionnaire. It was agreed the questionnaire would be put onto the PC website, e-newsletter and social media and shared with the churches and other local parish councils.

	Resolved: That the five questions from the consultation be used in the online consultation.
5.	To consider a presentation of data for wider circulation
	David Faraday had circulated a page of pie charts illustrating the number of responses per category from each public consultation. Cllr Blake said he would consult David Faraday to check if he was happy for the charts to be put on the PC website and in the PC e-newsletter.
	Resolved: That the pie charts be approved.
6.	To consider any correspondence received
	<ul style="list-style-type: none"> • Cllr Bowen circulated a letter from Hallam Land Management Ltd outlining the proposal for a development on land at Deepdale Lane which has been safeguarded and is not in Green Belt. Cllr Blake said the PC had already previously responded to Hallam and asked them to contact Cllr Alan Lamb so that the land can officially be considered as part of the review of the Leeds Local Plan. • The Clerk circulated details of a YLCA Training Course on NP Design Code Process. Cllr Bowen expressed her interest in attending. • Keith Jackson circulated a list of categorised responses from the public consultations. It was recognised that further responses would come from the online survey, however damage to roads was becoming a big concern to residents, particularly with regards to flooding and construction vehicles damaging the road surface. It was proposed that a route should be determined for all construction vehicles during the planning process with LCC to reduce disruption, road damage and noise nuisance. Community energy and local energy sources and maintenance of riverside paths are also a key area for consideration. Keith suggested that the NP should include a policy which call for Liaison Meetings between representatives of the community and builders during any building programme which has a significant impact. This could be triggered by a request for building conditions to be applied by LCC for developments above a certain size or in sensitive areas
7.	To consider any urgent items or items for the next meeting
	None.
8.	To confirm the date(s) of the next meeting
	Resolved: That the next meeting of NPAG be on Monday 22 nd April at 6.30pm.

With no further business the Chairman declared the meeting closed at 19.55