

Boston Spa Neighbourhood Planning Advisory Group (NPAG) Meeting

Monday 14th October 2024 at 7.30pm

Lantern Room, Boston Spa Village Hall, 199 High Street, Boston Spa, LS23 6AA

Present: Cllr Gail Bowen (Chair); Cllr Keith Blake, David Faraday; Keith Jackson, Deborah Marshall, Andy Colledge.

Apologies: Tomas Johnson (LCC).

DRAFT MINUTES

1.	Apologies for absence
	Apologies had been received from Tomas Johnson.
	Resolved: That the apologies and reasons for absence be accepted.
2.	Public Open Forum
	There were no members of the public in attendance.
3.	To confirm the minutes from the 5th September meeting and note any actions delivered/outstanding
	Resolved: That the minutes from the 5 th September meeting be accepted as a true and accurate record.
4.	To confirm the objectives to be used in the revised Neighbourhood Plan and allocate objective 'leaders'
	<p>Cllr Bowen circulated the five objectives. Proposed amends from Keith Jackson were discussed by the group with the resulting objectives:</p> <p>Energy To promote, encourage and facilitate energy reduction (including embedded energy) and renewable energy solutions and make Boston Spa a more sustainable place</p> <p>Buildings To ensure that both the development of new buildings and the adaption of existing buildings respect the special character of Boston Spa and meet the housing needs of existing and future populations whilst incorporating stretching and progressive sustainability standards.</p> <p>Transport To work with others to improve public transport, reduce traffic and increase opportunities for active travel and seek other pioneering ways that Boston Spa can be more and better connected.</p> <p>Green Spaces and Biodiversity</p>

	<p>To promote, protect and further develop green spaces and connected wildlife habitats and make Boston Spa an even more sustainable, safer and healthier place to live</p> <p>Business & Community To preserve the distinctive and diverse character of Boston Spa so that it becomes an even better place to work and do business and to provide an attractive environment for shopping and socialising.</p> <p>It was agreed that addressing Climate Change should be embedded in all objectives. The proposed strapline for the plan will be ‘Respecting History, Adapting to Change, Improving lives’.</p> <p>Project leaders for the above areas were proposed as follows: Energy – Keith Jackson Buildings – David Faraday, Cllr Blake and Deborah Marshall Transport- Cllrs Blake and Stables Green Spaces & Biodiversity – Cllr Stables Business & Community – Cllr Bowen and Andy Colledge</p>
	Resolved: That the above objectives and project sponsors be approved.
5.	To audit/review materials/resources, including accessibility/format from the existing Neighbourhood Plan in order to make use of them for the review.
	It was agreed that Google Drive would be used as a repository for all documents and the Clerk verified that each member had access. All existing evidence and appendices need to be reviewed so that any relevant information be reutilised. It was agreed that Tomas Johnson should be consulted on what the revised plan will need to contain, and the format required for LCC to be able to review and accept it. There needs to be a clear differentiation between objectives, policies and actions. Cllr Bowen said she would set up a Teams meeting with Tomas Johnson so that this can be discussed.
	Resolved: That the above actions be approved.
6.	To establish a timeline for the creation of the revised Plan.
	It was agreed that Tomas Johnson would need to be consulted on whether a Referendum would be required to agree the revised plan. It was proposed that 2 years would seem like a realistic timescale for completion. D Faraday said he would prepare a Gant Chart with key milestones for consideration at the next meeting.
	Resolved: That the above actions be taken to assist in the determination of a realistic timeframe.
7.	Carried over from previous meeting - Neighbourhood Planning in a Climate Emergency – implications for our work. https://search.app/WHc5hosuwVUhS9ve7
	It was proposed that each heading sponsor look at the above document to determine how it affects each objective.

	Resolved: That this proposal be approved.
8.	To review any correspondence received
	None received.
9.	To consider any urgent items or items for the next meeting
	None.
10.	To confirm the date(s) of the next meeting
	The next two meetings were proposed for Monday 25 th November at 6.30pm and Monday 27 th January at 6.30pm.
	Resolved: That the above two meeting dates be approved.

With no further business the Chairman declared the meeting closed at 21:05