# Friends of Stables Lane (FOSL) Working Group - Minutes

## Meeting 7pm Tuesday November 26th, 2019

### Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| Kevin Alderson | Yes | Andy Colledge | Yes |
| John Backhouse | Yes | Keith Jackson | No |
| Lynn Beckwith | Yes | Alasdair Rattray | Yes |
| Scott Courts | No | Carol Taylor | No |
| *Vacant* |  | Anne Watts | Yes |

## Minutes

1. Introductions
	1. New member Andy Colledge was welcomed and introduced to the Group.
2. Any comments from the public
	1. No members of the public in attendance.
3. Chairman’s report on previous Parish Council meeting
	1. Confirmed that CCTV was in place and working, provided by Leeds City Council on a six month trial basis.
	2. Festival monies allocated to Stables Lane, £1,400.
	3. Final “Retention” sum paid to Brambledown the main contractor.
4. Sub-group Reports – (allocated time 10 minutes each)
	1. Fundraising and Events Report
		1. “Party in the Park” for next year will need focus and organisation.
		2. Food options to be greater, and part of the focus for the event.
		3. Talk of using the Stew & Oyster screen to show a film on Sunday evening.
		4. Anne Watts will have less time to devote next year due to travel commitments.
		5. Lynn Beckwith agreed to act as coordinator but will require much help.
		6. Message to be sent to the Volunteer group to enlist support.
	2. Phase Two Report
		1. Still awaiting the outcome of the Leeds Parks Fund Bid.
	3. Operations, Administration and Finance Report
		1. Confirmed the acceptance of Football Pitch Hire documentation by the Parish Council.
		2. Invoices to be sent to the Football Clubs involved.
	4. Nature Area Report
		1. Discussion of gate damage, Andy will investigate potential improvements and report back.
5. Other “One-Off” Activities Reports
	1. Plant and grass area maintenance work will go to tender with other PC works in March.
		1. Andy Colledge, Keith Jackson, Chair and Sephton Baxter will develop an appropriate schedule of work for the Tender exercise. Chair to organise.
6. Any Other Business
	1. Honours Board update
		1. Final version to be circulated for final comments then the Board will be produced in robust materials.
		2. Board will be passed to the fabricator to build and install the metal frame.
	2. A discussion about “signage” took place, prompted by the Annual Inspection Report comments about the need to have signs at entrances referring to the Play Equipment and Gym Equipment pointing out that these are used at people’s own risk.
		1. Other signage is also required within the Park, in particular a “Name Board” at the entrance to the Park. Wooden signs, like the “Finger Posts” being provided on the riverside, were suggested as an appropriate style to be investigated.
		2. Directional signs on the High Street were also discussed with the idea of a mural on Cohen’s wall, directing people to the Park, being identified for follow up with local art groups.
		3. Chair would ask Ward Councillors for a quote on providing an official directional sign on the High Street by the bus stop.
	3. A Stables Lane Working Group section on the website will be developed and provided now that the new Parish Council website is up and running.
	4. Chair confirmed that Ward Councillors have been approached for a decision about who has policy making responsibility for dogs in the Park. Chair to pursue an answer on this.
	5. Woodscape, the providers of the wooden Park furniture have been back to do stain removal work on the Picnic Sets. This was as a result of Toby Ware sending photos and Woodscape offering to attend and do some remedial work. They have also sent instructions in relation to how to “care” properly for the furniture which can be carried out by volunteers, a possible task for the future.
	6. Boston in Bloom would be approached to ask if a contribution towards the new shelters proposal would be possible, Lynn to action.
	7. Dates for next year’s meetings as follows:-

Village Hall Committee Room, 7pm to 9pm on the last Tuesday of every month:-

* January 28th
* February 25th
* March 31st
* April 28th
* May 26th
* June 30th
* July 28th
* August 25th
* September 29th
* October 27th
* November 24th
* December 22nd

### Meeting Closed 8.30pm

### Next Meeting 7pm Tuesday January 28th