

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA

Tel: 07864 649565 Email: clerk@bostonspapc.org.uk www.bostonspapc.org.uk

Minutes of the Events Committee Meeting held on Wednesday 3rd June 2026 in the Wharfe Room at the Village Hall, Boston Spa at 7.00pm.

Present: Cllr A Watts, M Heum, D Taylor, S Courts, A Brown.

Apologies: Cllr G Bowen.

In Attendance: Deborah Marshall (Clerk)

Guests: Michelle Ford, Martin House.

MINUTES

001/26	To elect a Chairman of the Events Committee for 2026-27 Municipal year
	Cllr Heum proposed Cllr Watts, seconded by Cllr Taylor. All in favour.
	Resolved: With no further nominations, Cllr Watts was elected as Chairman.
002/26	To elect a Vice Chairman of the Events Committee for 2026-27 Municipal year
	Cllr Watts proposed Cllr Brown, seconded by Cllr Heum. All in favour.
	Resolved: With no further nominations, Cllr Brown was elected as Vice Chairman.
003/26	To accept apologies for absence and approve reasons for absence
	Apologies had been received from Cllr Bowen.
	Resolved: That the apologies and reasons for absence be accepted.
004/26	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting
	None.
005/26	Public Open Forum
	Michelle Ford from Martin House was in attendance. Martin House would like to hold a fundraising stall which will include a darts game and tombola. It is hoped Marty the Bear mascot can attend with free sweets supplied by Haribo. The Committee were in support of the proposal.
006/26	To confirm the Minutes of the Events Committee meeting held on 27th April
	Resolved: That the minutes from the 27 April 2026 Events Committee meeting be approved as a true and accurate record.
007/26	Summer Event
	i To receive an update on the St Mary's Fun Run
	Representatives from FOSM were unable to attend but provided a written update prior to the meeting. A route map has been supplied which indicates the start and finish at Stables Lane Park. It was agreed this would be queried with FOSM. Around 30 volunteers will be required to marshal the route, and an appeal has been put out to parents. It was agreed that Tempo FM would be asked to attend from 10.30am onwards for the fun run warm up.
	ii To receive an update on music/dance events and approve any costs/donations
	Cllr Taylor has received a response from Brass Brigade who can perform for 30 minutes. It was agreed a donation of £250 would be appropriate. The Just for Fun Theatre Group would like to put on a 30-minute performance. It was proposed they commence at 2.25pm to 3.15pm. Lofthouse

	Brass Band have confirmed their availability, but pricing has not yet been received. It was agreed this would be given further consideration at the next meeting. Cllr Heum confirmed that Clifford Moor Pet Hotel will attend with a dog watering stand and the sale of doggy ice cream. The pitch fee of £25+VAT has been approved.
iii	To receive an update from the schools
	Cllr Bowen was not in attendance but provided a written update. A successful meeting had been held with Boston Spa Academy where the school had shown an interest in being more involved in village activities. An update is being awaited on whether they would like to hold an activity or stall at the event. Cllr Bowen confirmed that no responses had been received from the other schools.
iv	To consider the site plan
	The 2025 site plan was circulated prior to the meeting. It was proposed that the basic layout be maintained and that the Committee meets at Stables Lane for the next meeting to finalise the 2026 site plan.
v	To consider a volunteer rota
	The rota template was circulated prior to the meeting. Cllr Taylor said 6-8 volunteers from the Rotary would be available, but that they would prefer to work the core hours of midday to 5pm. 7 Councillors also confirmed their attendance. It was agreed that the Councillors would work the early morning and late afternoon slots.
008/26	To consider any correspondence received
	Pippa Stern had requested an event poster to be used on social media. Cllr Heum said she would update the poster for circulation.
009/26	To confirm a date for the next meeting
	Resolved: That the next two meetings of the Events Committee will take place on Wednesday 17 th June and Thursday 2 nd July at 7pm.
Closure	The Chairman declared the meeting closed 20:24.

Signed _____ Date _____

ACTIONS

074/25ii	Contact FOSL litter pickers and Boston Spa Rubbish Group to request volunteers	Cllr Taylor
007/26i	Ask Tempo FM to attend from 10.30am onwards for the fun run warm up	Cllr Taylor
007/26ii	Liaise with the Brass Brigade to confirm booking and donation	Cllr Taylor
007/26ii	Liaise with The Just for Fun Theatre Group to confirm performance slot and arrangements	Cllr Watts
008/26	Update event poster	Cllr Heum