

## BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA  
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10 March 2026

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday 16 March 2026 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

## AGENDA

<b>223/25</b>	<b>To accept apologies for absence and approve reasons for absence</b>	
<b>224/25</b>	<b>To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting</b>	
<b>225/25</b>	<b>To consider candidates for co-option to fill the vacancy for Councillor</b>	
<b>226/25</b>	<b>To receive an update from the Ward Councillors</b>	
<b>227/25</b>	<b>To receive any crime reports or updates from the PACT meeting</b>	
<b>228/25</b>	<b>Minutes</b>	
	i)	<b>To confirm the minutes of the ordinary meeting held on 16<sup>th</sup> February 2026 and review the action list</b>
<b>229/24</b>	<b>Financial matters</b>	
	i)	To review the monthly figures and bank reconciliation
	ii)	To receive the 2025-26 end of year forecast
	iii)	To consider the Parish Council's internal controls checklist and financial risk assessment
	iv)	To consider the updated asset register 2026
	v)	To consider a quote for the printing of the 2026 Annual Parish Newsletter
<b>230/25</b>	<b>Annual Parish Meeting</b>	
	i)	To consider agenda items and speakers for the Annual Parish meeting on Wednesday 13 May
<b>231/25</b>	<b>Planning issues</b>	
	i)	To review planning applications and agree responses 26/01014/FU 21 The Copse 26/00936/FU Rose Cottage, Springfield 26/01049/FU 4 The Crescent, Shires Court
<b>232/25</b>	<b>Transport &amp; Highways</b>	
	i)	To receive an update on the Westwood Way and High Street Traffic Regulation Order (Cllr Stables)
	ii)	To receive an update on proposed planter changes outside Costcutter
	iii)	To receive an update on the Lane Lodge bus shelter

<b>233/25</b>	<b>To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group</b>		
	i)	To consider any updates on the car park surface	
	ii)	To receive an update on the broken gym equipment and consider any costs for replacement/repair	
	iii)	To consider a budget for the repair of the bench	
	iv)	To consider a funding request from Boston Spa Tennis Club for court cleaning	
	v)	To consider the purchase of a new defibrillator	
	vi)	To consider any updates from the 3 <sup>rd</sup> March FOSL meeting	
	vii)	To receive an update on the parking for St Mary's School	
<b>234/25</b>	<b>To consider any issues regarding public open spaces</b>		
<b>235/25</b>	<b>To consider any riverside issues</b>		
	i)	To receive an update on fly tipping signage (Cllr Stables)	
	ii)	To consider signs to prevent the unauthorised collection of wood	
<b>236/25</b>	<b>Allotments</b>		
	i)	To consider the latest inspection report	
	ii)	To consider a tenant request for the placement of a greenhouse	
<b>237/25</b>	<b>To receive any updates from the Neighbourhood Planning Advisory Committee (NPAC)</b>		
<b>238/25</b>	<b>To receive any updates from the Emergency and Resilience planning group</b>		
<b>239/25</b>	<b>To receive reports from members who have attended other committees and meetings</b>		
<b>240/25</b>	<b>Exchange of Information – to raise any emerging issues (matters on which no decision can be taken at this meeting)</b>		
<b>241/25</b>	<b>To note correspondence received and approve any responses/ action to items of correspondence</b>		
<b>242/25</b>	<b>To approve payments and receipts in accordance with the budget and note any receipts</b>		
	JM Kay Electrical	Defib installation	TBC
	Scotton Tree Care	Riverside Tree Works	£7,560.00
	O'Rourke Gardening	Stables Lane car park surface repair	£600.00
	John Lewis	Mobile Handset	£119.00
	Land Registry	Jackdaw Crag Title Document	£7.00
	Deborah Marshall	BitDefender Annual Licence	£33.99
	Wharfe Valley Garden Maintenance	Millennium and Memorial Gardens Maintenance Jan-Mar	TBC
	<b>Receipts</b>		
	Natwest	Savings Interest	£185.59
<b>243/25</b>	<b>To receive items for the Ordinary Parish Council meeting on Monday 20<sup>th</sup> April 2026</b>		
<b>244/24</b>	<b>Parish Clerk annual pay review (NB the meeting will not be open to members of the public for this item)</b>		