

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA

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11 August 2026

An Ordinary Meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday, 17 August 2026 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

070/26	To accept apologies for absence and approve reasons for absence	
071/26	To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting	
072/26	To receive an update from the Ward Councillors	
073/26	To receive any crime reports or updates from the PACT meeting	
074/26	Minutes	
	i)	To confirm the minutes of the ordinary meeting held on 20 July 2026 and review the action list
075/26	Financial matters	
	i)	To review the monthly figures and bank reconciliation
076/26	Administration and Governance	
	i)	To receive the external audit report for 2025-26 and note any recommendations
	ii)	To elect members to the Staffing Committee
	iii)	To consider the recruitment of a Public Open Spaces Manager, job description and remuneration
077/26	Community Events	
	i)	To consider arrangements for Remembrance Sunday 2026
	ii)	To consider any changes to the 2026 Christmas lights and related costs
078/26	Planning issues	
	i)	To review planning applications and agree responses 26/03783/FU New Barn House, Hall Mews 26/04011/FU 3 Fieldhead Paddock 26/04212/FU 3 Chestnut End 26/04165/FU 273 High Street 26/04319/FU 181 High Street 26/03229/FU 43 Oxclose Road
	ii)	To consider next steps for the S106 agreement for the planning application 23/0287/FU – Land East of Church Street (Cllrs Brown and Blake)
079/26	Transport & Highways	
	i)	To receive an update on the Westwood Way and High Street Traffic Regulation Order (Cllr Stables)
	ii)	To receive an update on proposed planter changes outside Costcutter (Cllr Stables)

	iii)	To receive an update on the Lane Lodge bus shelter (Cllr Stables)	
	iv)	To receive an update on the Moor End SID (Cllr Stables)	
080/26	To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group		
	i)	To consider the junior football pitch hire fee for the 2026-27 season	
	ii)	To consider correspondence to the tennis and bowling clubs	
	iii)	To receive an update on the car park surface	
081/26	To consider any issues regarding public open spaces		
	i)	To receive an update on hedge cutting	
	ii)	To consider a quote for the cutting and bailing of the wildflower meadow	
082/26	To consider any riverside issues		
	i)	To receive an update on the fallen tree at Jackdaw Crag	
083/26	Allotments		
	i)	To consider the latest inspection report	
084/26	To receive any updates from the Emergency and Resilience planning group (Cllr Watts)		
085/26	To receive reports from members who have attended other committees and meetings		
086/26	Exchange of Information – to raise any emerging issues (matters on which no decision can be taken at this meeting)		
087/26	To note correspondence received and approve any responses/ action to items of correspondence		
088/26	To approve payments and receipts in accordance with the budget and note any receipts		
	The Job Man	Stables Lane Bin Install	£690.00
	O’Rourke Gardening	Stables Lane Bench Repair	£80.00
	Sutcliffe Play	Play equipment rope replacement	£461.88
	Business Stream	Stables Lane Water	£222.50
	Vision ICT	NP Domain	£36.00
	AY Ground and Playing Field Contractors	High Street hedge cutting	£420.00
	Wharfe Valley Garden Maintenance	Millennium and Memorial Gardens Maintenance and allotments hedge trim	£252.00
	D Kemp	Bus shelter clean	£15.00
	Boston Spa Green Group	Power scythe and petrol – wildflower meadow	£138.80
	D&M Wilson	Wildflower Meadow cutting	£48.00
	PKF Littlejohn	2025-26 External Audit Fee	£378.00
	Bus Shelters Ltd	Wooden bus shelter	£9524.89
	Receipts		
	Various	PITP Pitch fees	£60.00
	Rotary Club	PITP Collection Buckets	£235.59
	Keith Jackson	Classic cars donation	£450.00
	Total Sports	PITP Donation	£50.00
	Yorkshire Dales Ice Cream	PITP Donation	£460.00
	Yorkshire Cheese Grill	PITP Donation	£50.00
	HMRC	VAT Refund	£561.77
089/26	To receive items for the next ordinary Parish Council meeting on Monday 21 September 2026.		