

## BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA  
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12 March 2024

An ordinary meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday, 18 March 2024 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

<b>214/23</b>	<b>To accept apologies for absence and approve reasons for absence</b>	
<b>215/23</b>	<b>To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting</b>	
<b>216/23</b>	<b>To receive an update from the Ward Councillors</b>	
<b>217/23</b>	i)	<b>To confirm the Minutes of the ordinary meeting held on 19 February 2024 and review the action list</b>
<b>218/23</b>	<b>Financial matters</b>	
	i)	<b>To review the monthly figures and bank reconciliation</b>
	ii)	<b>To receive the 2023-24 end of year forecast</b>
	iii)	<b>To consider recommendations for savings accounts</b>
	iv)	<b>To consider the Parish Council's internal controls checklist and financial risk assessment</b>
<b>219/23</b>	<b>Administration and Governance</b>	
	i)	<b>To consider a quote of £243 for the printing of the 2024 Annual Parish Newsletter</b>
	ii)	<b>To consider agenda items and speakers for the Annual Parish meeting on Wednesday 15 May</b>
	iii)	<b>To consider a draft Biodiversity Policy (Cllr Stables)</b>
	iv)	<b>To consider a draft Communications and Social Media strategy (Cllrs Blake and Bowen)</b>
	v)	<b>To consider the updated asset register 2024</b>
<b>220/23</b>	<b>Planning issues</b>	
	i)	<b>To review planning applications and agree responses</b> 24/00830/FU Beech Tree Cottage 3 Springfield 24/00378/FU 6 Bridge Close 24/01047/FU 46 Moor Side 24/01045/FU 8 St Marys Vale 24/01270/FU 20 Grove Crescent 24/01324/FU 15 Fieldhead Paddock 24/01394/FU 11 Holly Road
	ii)	<b>To receive a notification of an emerging proposal for an Integrated Retirement Community (IRC) and Care Home at Low Mills Farm</b>
	iii)	<b>To consider 24/01137/TR – removal of Leyland Cypress boundary hedge and felling of Portuguese Laurel at 26 Hall Mews</b>
	iv)	<b>To consider application 23/02872/FU - Land East of Church Street</b>

<b>221/23</b>	<b>To receive any crime reports or updates from the PACT meeting</b>		
<b>222/23</b>	<b>Community Events</b>		
	<b>i)</b>	<b>To consider the funding of new bunting</b>	
<b>223/23</b>	<b>To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group</b>		
<b>224/23</b>	<b>To consider any issues regarding Church Fields or public open spaces</b>		
	<b>i)</b>	<b>To receive an update on access to the overflow car park by schools (Cllrs Taylor &amp; Stables)</b>	
	<b>ii)</b>	<b>To consider a missing bollard for the overflow car park and replacement signage</b>	
<b>225/23</b>	<b>To consider any riverside issues</b>		
<b>226/23</b>	<b>Neighbourhood Planning Advisory Committee (NPAG)</b>		
	<b>i)</b>	<b>To receive any updates from NPAG (Cllr Bowen)</b>	
<b>227/23</b>	<b>To receive an update on Village Centre Plan issues</b>		
<b>228/23</b>	<b>To receive reports from members who have attended other committees and meetings</b>		
<b>229/23</b>	<b>Exchange of Information – to raise any emerging issues</b>		
<b>230/23</b>	<b>To note correspondence received and approve any responses/ action to items of correspondence</b>		
<b>231/23</b>	<b>To approve payments and receipts in accordance with the budget</b>		
	D Marshall	Salary & Expenses	£1,095.08
	TCV	Riverside path improvement	£1,026.38
	Scotton Trees	Riverside tree works	£7,200.00
	K Alderson	Bin Bags	£8.00
	Sutcliffe Play	Slide panel	TBC
	Wharfe Valley Garden Maintenance	Millennium & Memorial Garden Maintenance Jan – March	£709.00
	<b>Receipts</b>		
	Allotment Tenant	Allotment Rent	£11.66
<b>232/23</b>	<b>To receive items for the Ordinary Parish Council meeting on Monday 15 April 2024</b>		
<b>233/23</b>	<b>Parish Clerk annual pay review (NB the meeting will not be open to members of the public for this item)</b>		