

BOSTON SPA PARISH COUNCIL

The Village Hall, 199 High Street, Boston Spa LS23 6AA
Tel: 07864 649565 Email: clerk@bostonspapc.org.uk www.bostonspapc.org.uk

9 January 2024

An ordinary meeting of Boston Spa Parish Council will be held in the Lantern Room of the Village Hall on **Monday, 15 January 2024 at 7.00pm.**

Members of the public are entitled to be present and attendance by residents is welcomed.

Prior to the first item on the agenda there will be an opportunity for members of the public to address the Parish Council. The members will take these representations into account when agenda items are discussed but are not required to make a response. This session will last for a maximum of 20 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically invited by the Chairman.

AGENDA

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| 170/23 | To accept apologies for absence and approve reasons for absence |
| 171/23 | To note declarations of interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests (DPI) in the business to be transacted at this meeting |
| 172/23 | To receive an update from the Ward Councillors |
| 173/23 | To confirm the Minutes of the meeting held on 18 December 2023 and review the action list |
| 174/23 | Chairman's Update |
| 175/23 | Financial matters |
| | i) To review the monthly figures and bank reconciliation |
| | ii) To consider the 2024-25 draft budget |
| | iii) To consider the increase in the Clerk's contacted hours to 18 per week commencing 1st April 2024. |
| | iv) To consider the distribution of a £82.88 donation received from the Richard Dawson Trust |
| 176/23 | Administration & Governance |
| | i) To consider the allocation of Parish Councillor responsibilities |
| | ii) To consider a draft Social Media policy |
| 177/23 | Planning issues |
| | i) To review planning applications and agree responses 23/07297/FU 146 High Street |
| | ii) To consider application 23/02872/FU - Land East of Church Street |
| | iii) To receive an update on 23/03008/FU - Former School, 27 Church Street |
| 178/23 | To receive any crime reports or updates from the PACT meeting |
| 179/23 | To receive an update on highways, parking and streetscene matters |
| | i) To consider the Highways maintenance schedule for 2024-25 and the amended provisional list of sites for 2025-26 to 2028-29 |
| | ii) To review the High Street Christmas lighting |

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| 180/23 | To receive an update on issues concerning Stables Lane and receive any updates from the Friends of Stables Lane Working Group | | |
| | i) | To consider costs associated with emergency works to the slide panel | |
| | ii) | To consider annual hire charges for 2024-25 fitness and sports class licences | |
| | iii) | To receive an update on car park surfacing | |
| | iv) | To consider the application and submission documents for a Green Flag award | |
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| 181/23 | To consider any issues regarding Church Fields or public open spaces | | |
| | i) | To receive an update on access to the overflow car park by schools (Cllrs Taylor & Stables) | |
| | ii) | To consider a budget of £300 for the purchase of a chainsaw and hedge trimmer to be donated to Boston Spa Green Group. | |
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| 182/23 | To consider any riverside issues | | |
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| 183/24 | Green Issues | | |
| | i) | To consider a request to circulate advice regarding wood burning stoves | |
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| 184/23 | Allotments | | |
| | i) | To receive an update the allotments (Cllrs Taylor & Bowen) | |
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| 185/23 | Neighbourhood Planning Advisory Committee (NPAG) | | |
| | i) | To receive any updates from NPAG (Cllr Bowen) | |
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| 186/23 | To receive reports from members who have attended other committees and meetings | | |
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| 187/23 | Exchange of Information – to raise any emerging issues | | |
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| 188/23 | To note correspondence received and approve any responses/ action to items of correspondence | | |
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| 189/23 | To approve payments and receipts in accordance with the budget | | |
| | D Marshall | Salary & Expenses | £1,095.08 |
| | The Play Inspection Company | Annual playground and skate park inspections | £342.00 |
| | Wharfe Valley Garden Maintenance | Millenium and Memorial Gardens Maintenance Nov & Dec | £336.00 |
| | Deepdale Community Centre | Hire Charge – NPAG Consultation | £35.00 |
| | Information Commissioners Office | Data protection renewal fee | £35.00 |
| | Receipts | | |
| | The Richard Dawson Trust | Donation | £82.88 |
| | Love Productions | Filming Donation – Stables Lane Park | £20.00 |
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| 190/23 | To receive items for the Ordinary Parish Council meeting on Monday 19 February 2024 | | |
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