

Playing Field Development Working Group

Minutes

Of the meeting held on Tuesday 21st November 2017

at the Meeting Room, Admiral Hawke, Boston Spa, at 7.00 pm



Present:

1. Cllrs. Kevin Alderson, Jon Beeson, Scott Courts. Vivienne Skinner, Michael Collinson, Keith Jackson, Lynne Milner

2. Phase One Proposal to be presented to the Parish Council

- Agreed in principle to leave out the car park work, but do the rest.
- There was a report on the meeting with Wetherby Councillor Kazia Knight followed by discussions about what was learned, what could be applied to our circumstances. and a commitment to continue to use her experience and expertise into the future.
- Therefore anticipated key elements' maximum budget cost as follows:-

Item	Estimated Cost	Suggested Budget
Preliminaries	2,500.00	2,500.00
Perimeter Footpath	24,613.00	25,000.00
Playground and Picnic Area	22,137.50	25,000.00
Wildlife Area	16,218.50	15,000.00
Open Grass Area	8,100.00	8,000.00
Earthworks and Soft Landscaping (not included elsewhere)	10,010.50	10,000.00
TOTAL	83,579.50	85,500.00

- Notes:-
 - These are estimates, so negotiable
 - Groundwork's detailed analysis provided is the first effort to do this and hence changes and choices can be made in relation to specifications
 - Each item to be tendered separately
 - (Toby Ware has agreed to carry out this task on our behalf. Working alongside the appropriate Group member)
- Various members of the Group agreed to pick up "lead responsibility" for various aspects of the Phase One Project:-
 - Perimeter Path + Earthworks and Soft Landscaping – Jon Beeson
 - Playground and Picnic Area – Michael Collinson
 - Wildlife Area – Keith Jackson
 - Open Grass Area – Kevin Alderson
 - Further fund raising opportunity investigation – Vivienne Skinner
 - Financial Control and Analysis – Scott Courts
- In addition a couple of other items were discussed:-
 - Security at the entrance where it was agreed that a cctv camera should be installed as early as possible
 - Future "Communications" and an appropriate plan was also discussed and it was agreed that Kevin Alderson would approach Marina Heum to pick up this activity

- There was much discussion around each of the key elements with various ideas and suggestions made to assist with delivery. These have been captured to be included in more detailed plans and specifications as the plans for the different elements are built up. For example:-
 - How best to provide “electrics” across the park
 - The old changing rooms foundations ought to be removed as part of the “Earthworks” activities
 - What “finish” to have on the paths and around the seats, especially to minimise maintenance and grass mowing activities
 - What should the involvement of LCC be, especially in relation to the Play Area
 - Overall timing of Phase One delivery, how could this fit with other demands on the area like the Gala
 - How to improve and encourage Resident involvement
 - Could “Boston Spa in Bloom” contribute, especially in relation to the Wildlife Area
- The meeting included discussions about the sale of the development plots to the west of the park and how this was likely to aid the provision of additional access points as the developments take place
 - It was also noted that this could provide possible Community Infrastructure Levy (CIL) money to be spent on future park developments.

3. **Date of Next Meeting**

Next meeting Tuesday 19th December, 7:00pm in the Committee Room, Village Hall